**Easton Parish Council**

**EASTON PARISH COUNCIL MEETING**

**MONDAY 28th November 2022 – 7.45PM**

**Venue: Easton & Letheringham Village Hall**

**AGENDA**

**Councillors are summoned to attend. Public and Press are invited.**

**WELCOME**

**REPORTS FROM DISTRICT, COUNTY COUNCILLORS, & QUESTION TIME FOR MEMBERS OF PUBLIC–Duration time maximum 10 minutes - 2 minutes per person.**

**MEETING TO OPEN**

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| **1** | **PRESENT & APOLOGIES – recording and accepting** |
| **2** | **DECLARATIONS OF INTERESTS** |
| **3** | **CONSIDERATION OF ANY DISPENSATION REQUESTS** |
| **4** | **MATTERS TO REPORT FROM ACTIONS OF LAST MEETING** |
| **5** | **APPROVE MINUTES FROM THE MEETINGS OF 22nd August 2022, 12th September 2022, 3rd October 2022** |
| **6** | **FINANCE**  |
| * 1. Approve Financial Statement – November 28th 2022
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|  | * 1. Internal Audit Report Action Plan for FY 21/22
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|  | * 1. AGARS Yr End 2022 to be signed off and Yr End 2021 to be corrected following comments from the external auditor and internal audit
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|  | * 1. Precept Budget

 Review & discuss the precept budget for FY 22/23 |
|  | * 1. Appointment of the internal auditor for FY22/23

 Councillors discuss appointing Local Gov Internal Auditor, Mr Trevor Brown  |
|  | * 1. Ratification of documentation to meet year end audit compliance
* STANDING ORDERS
* FINANCIAL REGULATIONS
* RISK ASSESSMENT DOCUMENTS
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| **7** | **NEIGHBOURHOOD PLAN**Adoption of Draft Neighbourhood Plan |

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| **8** | **PLANNING**No applications to consider at present |
| **9** | **COUNCILLOR CODE OF CONDUCT**To adopt Updated Councillor Code of Conduct |
| **10** | **PLAYAREA**Review of ROSPA report and action plan for recommendations |
| **11** | **CHRISTMAS TREE**Volunteers & organise for Village Green |
| **12** | **PARISH MAGAZINE**Update on meeting with editor |
| **13** | **VILLAGE HALL** Internet/Wi Fi provision, costings  |
| **14** | **HIGHWAYS** Updates on the scheme and flooding. Report on letter from Lady Cranbrook. |
| **15** | **CORINATION EVENT** – May 8th 2023Initial ideas and planning |
| **16** | **QUIET LANES PROJECT**Update on progress |
| **17** | **DEBEN WATER QUALITY PROJECT**Update and decide on further action |
| **18** | **ITEMS FOR THE NEXT MEETING****DATES OF THE NEXT MEETINGS:-*** EPC Ordinary Meeting – 23rd January 2023 venue: via Zoom - contact Clerk for joining details – 7.45pm
* EPC Ordinary Meeting – 27h March 2023 venue: Easton & Letheringham village Hall – 7.45pm
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 Clerk/RFO Easton Parish Council – Alison Bramall