

Easton Parish Council

ANNUAL GENERAL MEETING OF THE PARISH COUNCIL ON MONDAY 20 MAY 2024 – 7.45PM Easton & Letheringham Village Hall

**Councillors are summoned to attend
Members of the Public and Press are invited**

AGENDA

- 1. ELECTION OF CHAIR AND VICE-CHAIR**
- 2. ELECT COUNCILLOR REPRESENTATIVES:**
 - 2.1. Highways
 - 2.2. Footpaths
 - 2.3. Emergencies
 - 2.4. Play Area
 - 2.5. Cemetery
- 3. PRESENT & APOLOGIES**
- 4. COMMENTS FROM MEMBERS OF THE PUBLIC ON ITEMS ON THIS AGENDA AND FOR CONSIDERATION OF FUTURE AGENDA ITEMS (maximum duration ten minutes, up to two minutes per person)**
- 5. RECEIVE REPORTS FROM DISTRICT AND COUNTY COUNCILLORS**
- 6. RECEIVE ANY CHANGES TO MEMBERS INTERESTS**
- 7. RECEIVE ANY DECLARATIONS OF INTERESTS RELATING TO AGENDA ITEMS**
- 8. APPROVE MINUTES OF MEETING held on 18 March 2024**
- 9. FINANCE MATTERS:**
 - 9.1. Consider and approve Financial Statement
 - 9.2. Consider re-allocation of reserves to bring the training reserves into credit
 - 9.3. Consider authorising cost of oak posts on Village Green (£300.00)
 - 9.4. Review the Council's expenditure under s.137 Local Government Act 1972
 - 9.5. Consider and agree purchase of refill Gaz canister for Beacon lighter
 - 9.6. Consider and agree payment for 10 Made (finalised) copies of Neighbourhood Plan (£120.16), (£186.80, less remaining NP reserve of £66.64)
 - 9.7. Discuss ESC request to clawback £7,000 NCIL funds and consider appeal

- 10. MATTERS TO REPORT FROM ACTIONS OF LAST MEETING:**
 - 10.1. Highways - state of footpaths reports of residents slipping on leaves, etc.
 - 10.2. Defibrillator training
 - 10.3. Arrangements for D-Day 80th anniversary
 - 10.4. Chair's report: Beacon Event for DD anniversary on 6 June; funding for SIDs applications; year-end internal and external audit preparations

- 11. POLICIES – To review and adopt (required by para. 5(j) Standing Orders)**
 - 11.1. Standing Orders
 - 11.2. Financial Regulations
 - 11.3. Freedom of Information Policy
 - 11.4. Data Protection Policy

- 12. REVIEW ASSET REGISTER**

- 13. REVIEW ARRANGEMENTS FOR INSURANCE (CLEAR COUNCIL – DUE FOR ANNUAL RENEWAL AND LONG-TERM UNDERTAKING RENEWAL ON 29/09/24)**

- 14. REVIEW COUNCIL / STAFF SUBSCRIPTIONS (23/24 SALC Payroll fee £108.00; 23/24 SALC Subscription £203.67; ICO annual fee £40).**

- 15. CONFIDENTIAL SESSION – staff arrangements**

- 16. DISCUSS REPAIR OF ELECTRICS TO VILLAGE SIGN-POST**

- 17. PLANNING APPLICATION CONSULTATIONS**
 - 17.1. DC/24/1498/OUT; Outline Application (Some Matters Reserved) - Detached house; Part Side Garden Green Banks, Framlingham Road, Easton

- 18. CONSIDER AND APPROVE CEMETERY MEMORIAL APPLICATION**

- 19. SUGGESTED AGENDA ITEMS FOR NEXT MEETING**

- 20. DATES OF MEETINGS 2024**
 - 20.1. 18 June 2024 (23/24 year end sign-off); 15 July 2024; 23 September 2024; 18 November 2024 and fix dates for January and March 2025 meetings