

# Easton Parish Council

## **PARISH COUNCIL MEETING MONDAY 15 January 2024 – 7.45PM Easton & Letheringham Village Hall**

**Councillors are summoned to attend  
Members of the Public and Press are invited**

### **AGENDA**

- 1 PRESENT & APOLOGIES**
- 2 COMMENTS FROM MEMBERS OF THE PUBLIC ON ITEMS ON THIS AGENDA / SUGGESTIONS FOR FUTURE AGENDA ITEMS**  
(maximum duration ten minutes, up to two minutes per person)
- 3 RECEIVE REPORTS FROM DISTRICT AND COUNTY COUNCILLORS**
- 4 RECEIVE ANY CHANGES TO MEMBERS INTERESTS**
- 5 RECEIVE ANY DECLARATIONS OF INTERESTS RELATING TO AGENDA ITEMS**
- 6 TO APPROVE MINUTES OF MEETING** on 20 November 2023
- 7 STAFFING – confidential session**
- 8 FINANCE MATTERS:**
  - 8.1 Consider and agree Financial Statement
  - 8.2 Consider purchase of accounting software package for parish council
  - 8.3 Confirm two councillors to check and sign-off payment of invoices, (who are not on the bank mandate)
  - 8.4 Consider additional signatories for Barclays mandate
- 9 CONFIRM APPOINTMENT OF INTERNAL AUDITOR**
- 10 BUDGET - consider and agree Budget and Precept for 2024/2025**
- 11 MATTERS TO REPORT FROM ACTIONS OF LAST MEETING:**
  - 11.1 Progress of Land Registration applications
  - 11.2 Play area – update from Cllrs Ladbrook and Siddall

**12 HIGHWAYS**

- 12.1 Consider and agree type of Speed Indication Device (SID) to purchase
- 12.2 Consider whether to purchase one or two SIDs, (one for entrance to, and one for exit from, village or a single device to alternate)
- 12.3 Consider and agree grants to apply for from County Council and District Council Locality Budgets for purchase of SID(s)

**13 VILLAGE GREEN – to consider purchase of additional posts for green (in front of the White Horse)**

**14 POLICIES – To review and ratify:**

- 14.1 Financial Regulations
- 14.2 Standing Orders
- 14.3 Risk Assessment
- 14.4 Code of Conduct

**15 PLANNING APPLICATION CONSULTATIONS – To consider:**

- 15.1 DC/23/4653/FUL; 1 Home Farm Barns, Wickham Market Road, Easton, IP13 0ET; change of use from agricultural land to garden use, including tree and hedge planting

**16 LITTER AND FIDO BIN CONSULTATION FROM ESC**

**17 TO CONSIDER AND REVIEW ACTIONS ARISING FROM INTERNAL AUDIT 2022/2023**

**18 TO CONSIDER PROPOSAL TO REFURBISH VILLAGE SIGN**

**19 SUGGESTED AGENDA ITEMS FOR NEXT MEETING**

**20 DATES OF MEETINGS 2024**

18 March 2024; 13 May 2024 (Annual Parish Meeting); 20 May 2024 (AGM); 15 July 2024; 23 September 2024; 18 November 2024