

## Schedules presented by RFO to EPC meeting on 18 September 2023 (agenda item 6.1)

### Schedule 1 - all payments made pursuant to 5.5b of the Fin Regs since 1/4/23

Date of invoice	Invoice No	Amount	Invoice check	Relevant Fin Reg	Date of payment	Supplier	Description
27 Mar 23	4810	£858.00	SP initialled	5.5(b)	04 May 23	Kindlewood	grass cutting
29 Mar 23	00107	£26.50	SP initialled	5.5(b)	04 Apr 23	Easton and Letheringham	meeting venue hire for 6/3/23
01 Apr 23	26898	£203.67	SP initialled	5.5(b)	11 Apr 23	Suffolk Assn of Local Councils	SALC membership subscription 2023/24
03 Apr 23	2023/093	£30.00	SP initialled	5.5(b)	11 Apr 23	suffolk.cloud	provision of mailbox parishclerk@eastonpc.org.uk
18 Apr 23	IN06932561	£107.54	SP initialled	5.5(b)	04 May 23	npower	street lighting power
30 Apr 23		£325.00	SP initialled	5.5(b)	02 May 23	Alison Bramall	Clerk salaries - April
30 May 23	4851	£1,136.40	SP initialled	5.5(b)	05 Jun 23	Kindlewood	grass cutting
05 Jun 23	00129	£53.00	SP initialled	5.5(b)	26 Jun 23	Easton and Letheringham	meeting venue hire for 15/5/23 and
18 Jun 23	2351	£100.00	SP initialled	5.5(b)	26 Jun 23	Bob Mills Pest Control	mole trapping
26 Jun 23		£78.00	SP initialled	5.5(b)	26 Jun 23	Alison Bramall	office expenses
29 Jun 23	4883	£631.20	SP initialled	5.5(b)	24 Jul 23	Kindlewood	grass cutting
30 Jun 23		£325.00	SP initialled	5.5(b)	26 Jun 23	Alison Bramall	Clerk salaries - June
31 Jul 23	4920	£608.40	SP initialled	5.5(b)	22 Aug 23	Kindlewood	grass cutting
04 Aug 23	0153	£39.75	SP initialled	5.5(b)	22 Aug 23	Easton and Letheringham Village Hall	meeting venue hire for 17/7/23 and 31/7/2023/23
11 Aug 23	2371	£100.00	SP initialled	5.5(b)	22 Aug 23	Bob Mills Pest Control	mole trapping
29 Aug 23		£210.08	SP initialled	5.5(b)	01 Sep 23	Andrew Staples	Salary Aug 23
29 Aug 23	4965	£1,034.40	SP initialled	5.5(b)	01 Sep 23	Kindlewood	grass cutting

### Schedule 2 - payments made or to be made pursuant to 5.2 of Fin Regs to 18/9/23 requiring Councillor approval

Date of invoice	Invoice No	Amount	Invoice check	Relevant Fin Reg	Date of payment	Supplier	Description
26 Jun 23		£22.45	SP initialled	5.2	22 Aug 23	Sue Piggott expenses (Sophie)	The Kitchen Garden Mug
30 Jun 23	27416	£313.20	SP initialled	5.2	01 Sep 23	Suffolk Assn of Local Councils	AIA for y/e 23
07 Jul 23	27530	£36.00	SP initialled	5.2	01 Sep 23	Suffolk Assn of Local Councils	RFO training
20 Jul 23	777028885	£56.10	SP initialled	5.2	22 Aug 23	East Suffolk Council	Uncontested election 4 May 2023

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### Schedule R - payments made between 1/4/23 to 17/7/23 requiring Councillor approval

Date of invoice	Invoice No	Amount	Invoice check	Relevant Fin Reg	Date of payment	Supplier	Description
30 Mar 23	202223-34-002	£247.50	SP initialled	5.2	04 Apr 23	Rachel Leggett	Neighbourhood Plan
30 Mar 23	202223-34-002	£247.50	SP initialled	5.2	13 Apr 23	Rachel Leggett	Neighbourhood Plan
05 Apr 23	R/C 291558	£1,026.99	SP initialled	5.2	11 Apr 23	Groundwork UK	Underspend repayment NPG-13184
06 Apr 23	receipt	£100.00	SP initialled	5.2	06 Apr 23	Sue Piggott expenses	Coronation celebration
11 Apr 23		£79.80	SP initialled	5.2	13 Apr 23	Sue Piggott expenses (A. G.	Coronation celebration
28 Apr 23	32638	£30.00	SP initialled	5.2	04 May 23	Bettaprint Woodbridge Ltd	poster printing
05 May 23	expenses	£17.03	SP initialled	5.2	23 May 23	Sue Piggott expenses (A. G.	PartyDelights
15 May 23	9531102	£32,000.00	SP initialled	5.2	23 May 23	Suffolk County Council	highway traffic calming
31 May 23		£325.00	SP initialled	5.2	23 May 23	Alison Bramall	Clerk salaries - May