

**Financial Report – 6th March 2023**

| Payments presented for authorisation for Financial year 22/23 since 28/11/22 |                                      |                    |                |               |                |
|--|--------------------------------------|--------------------|----------------|---------------|----------------|
| Supplier detail  | Transaction detail                   | Budget             | Net            | VAT           | Gross          |
| SUE PIGGOTT ☐  | NPPURCHASES23                        | Neighbourhood Plan | 102            | 53.51         | 155.51         |
| SALC ☐   | INV26466PAYROLL                      | Precept            | 45             | 9             | 54             |
| ALISON BRAMALL   | CLERK SALARYDEC22                    | Precept            | 325            | 0             | 325            |
| EASTON + LETHERIN ☐  | VHIRE 3 10 22 -59                    | Precept            | 26.5           | 0             | 26.5           |
| ALISON BRAMALL ☐   | ICO REG DEC22                        | Precept            | 40             | 0             | 40             |
| SUFFOLK COUNTY COUNCIL   | INV9524652 BBP (Quiet Lanes signage) | Unplanned          | 100            | 0             | 100            |
| KINDLEWOOD ☐   | INV 4527                             | Precept            | 310            | 62            | 372            |
| SUE PIGGOTT  | NPPURCHASESJAN23-                    | Neighbourhood Plan | 74.68          | 9.8           | 84.48          |
| ALISON BRAMALL   | CLERKSALARJAN23                      | Precept            | 325            | 0             | 325            |
| KINDLEWOOD   | INV 4633                             | Unplanned          | 650            | 130           | 780            |
| BETTAPRINT WOODBRI   | POSTERS                              | Neighbourhood Plan | 55.5           | 3.9           | 59.4           |
| ALISON BRAMALL   | CLERKSALARFEB23                      | Precept            | 325            | 0             | 325            |
| EASTON + LETHERNINGHAM VH  | VHIRE07 04 02 23                     | Neighbourhood Plan | 79.5           | 0             | 79.5           |
| RACHEL HEATHER   | NP CONSULTANT EXPS                   | Neighbourhood Plan | 1994.78        | 43.84         | 2038.62        |
| THE HANDSOME PRINT   | NPPURCHASESNBANNER                   | Neighbourhood Plan | 40             | 8             | 48             |
| <b>Total outgoings since 28/11/22</b>  |                                      |                    | <b>4492.96</b> | <b>320.05</b> | <b>4813.01</b> |

|   | BUDGET 2022/2023 | BUDGET EXPENDED | BUDGET REMAINING | Full year Forecast Expenditure 31/3/23 |  |
|---|------------------|-----------------|------------------|--|--|
| Clerks Salary & training                        | 3,900.00         | 3,575.00        | 325.00           | 3,900.00                               |  |
| Post/Tel/Stat/Print Ink/Mileage/misc            | 150.00           | 0.00            | -162.00          | 312.00                                 |  |
| Insurance-Parish Council                        | 332.95           | 359.26          | -26.31           | 359.26                                 |  |
| Audit Fees- Ext & Internal                      | 150.00           | 193.20          | -43.20           | 193.20                                 |  |
| SALC payroll admin                              | 90.00            | 54.00           | 36.00            | 108.00                                 |  |
| Village Website-Annual fee                      | 60.00            | 68.00           | -8.00            | 68.00                                  |  |
| PC Website – Annual fee                         | 110.00           | 60.00           | 50.00            | 50.00                                  |  |
| Village Hall Hire- (from Reserve)               | 200.00           | 197.00          | 3.00             | 250.00                                 |  |
| SALC subs                                       | 180.00           | 186.83          | -6.83            | 186.83                                 |  |
| Christmas tree                                  | 150.00           | 47.00           | 103.00           | 147.00                                 | Invoice expected                             |
| Grass Cutting and Hedging/electricity           | 3,510.00         | 3,312.00        | 198.00           | 3,312.00                               |  |
| ROSPA Annual Inspection                         | 90.00            | 84.00           | 6.00             | 84.00                                  |  |
| Pest Control                                    | 200.00           | 100.00          | 100.00           | 100.00                                 | potentially another invoice this FY          |
| Car park electricity                            | 150.00           | 117.85          | 32.15            | 117.85                                 | potentially another invoice this FY          |
| Hunt Kennels contribution                       | 10.00            | 0.00            | 10.00            | -                                      | No invoices received this FY                 |
| Norse - dog bin emptying                        | 124.8            | 0.00            | 124.80           | 124.80                                 | No invoices received this FY                 |
| ICO fees  | 40               | 40.00           | 0.00             | 40.00                                  |  |
| Defib replacements pads                         | 55               | 0.00            | 55.00            |  | Not required until 2025                      |
| Solicitors - Land Registry                      | 0                | 0.00            | 0.00             |  | Final invoice expected in 23/24-£1500 (£624) |
| Charity donations                               | 0.00             | 0.00            | 0.00             | -                                      |  |
| <b>Section 137 – Charity donations</b>          |                  |                 |                  |  |  |
| <b>TO CAPITAL RESERVES</b>                      |                  |                 |                  |  |  |
| <b>Unplanned Expenditure</b>                    | 1000             | 1,000.00        | 0.00             | 1000.00                                |  |
| <b>Precept requested 22/23</b>                  | <b>9,945.29</b>  |                 |                  |  |  |
| <b>Sub-total to date</b>                        |                  | <b>9394.14</b>  | <b>796.61</b>    |  |  |
| <b>RING FENCED RESERVES</b>                     |                  |                 |                  |  |  |
| <b>Unplanned Expenditure</b>                    |                  |                 |                  |  |  |
| <b>C/F yr end 1/4/2022</b>                      | 5581.28          |                 |                  |  |  |
| <b>Contribution from precept</b>                | 1000.00          |                 |                  |  |  |
| <b>Total unplanned reserves 22/23</b>           | <b>6581.28</b>   |                 |                  |  |  |
| Jubilee sundries                                |                  |                 | 64.21            |  |  |
| Huffers hog roast                               |                  |                 | 750.00           |  |  |
| Jubilee sundries                                |                  |                 | 19.84            |  |  |
| Jubilee sundries                                |                  |                 | 49.1             |  |  |
| Jubilee sundries                                |                  |                 | 17.13            |  |  |
| Jubilee sundries (wine)                         |                  |                 | 83.88            |  |  |
| Jubilee sundries (wine)                         |                  |                 | 234.00           |  |  |
| Test tubes for Deben project                    |                  |                 | 18.10            | 1,218.16                               |  |
| Quiet Lanes signage                             |                  |                 | 100.00           |  |  |
| Tree surgery at bowling green                   |                  |                 | 780.00           |  |  |
| <b>YTD Expenditure - Mar 23</b>                 |                  |                 | <b>2,116.26</b>  |  |  |
| <b>Remaining Unplanned Reserve total</b>        |                  |                 | <b>4,465.02</b>  |  |  |
| <b>Training Fund - C/F yr end 1/4/2022</b>      | 174              | 0.00            | 174.00           |  |  |
| <b>Election Fund - C/F yr end 1/4/2022</b>      | 536.09           | 0               | 536.09           |  |  |
| <b>Grants Fund -C/F yr end 1/4/2022</b>         | 600              | 0.00            | 600.00           |  |  |
| <b>Neighbourhood Plan - C/F yr end 1/4/2022</b> | 66.44            | 0.00            | 66.44            |  |  |
| <b>Total Reserves Total</b>                     |                  |                 | <b>5,841.55</b>  |  |  |
| CIL VAT   |                  |                 | 1,775.47         |  |  |
| VAT other expenditure                           |                  |                 | 933.87           |  |  |
| <b>Total VAT to be reimbursed 22_23</b>         |                  |                 | <b>2709.34</b>   |  |  |

| Income                  | Description | Amount   |
|-------------------------|-------------|----------|
| Precept payment in full |             | 9,945.29 |
|                         | VAT refund  |          |

|   |                |                  |
|---|----------------|------------------|
| HMRC VTR 21/22 XVV12600                       |                | 1766.01          |
| Sue Piggott                                   | wine purchase  | 42.00            |
| <b>GROUNDWORK UK R/C</b>                      | <b>Grant</b>   |                  |
| <b>BWUK BGC</b>                               |                | 3740.00          |
| Burial  |                | 330.00           |
| <b>Total receipts into current Account</b>    |                | <b>15,823.30</b> |
| <b>Saving account interest &amp; payments</b> |                |                  |
| Quarter 1                                     |                | 0.9              |
| Quarter 2                                     |                | 3.70             |
| Lady Cranbrook                                | Thank you gift | 200.00           |
| Quarter 3                                     |                | 6.71             |
| Quarter 4                                     |                |                  |
| <b>Total incomes</b>                          |                | <b>16,034.61</b> |

| Description   | Income    | Expenditure | Budget    |
|---|-----------|-------------|-----------|
| CIL MONEY carried over from 21/22                           | 50,502.46 |             |           |
| Highways Project spend to date                              |           | 20,652.82   |           |
| TOTAL   |           |             | 29,849.64 |
| NEIGHBOURHOOD PLAN - GOV.GRANT FUNDING- RECEIVED - LOCALITY |           |             | 1274.40   |
| SEC Locality Grant - budget remaining 3/10/22               |           | 228.65      |           |
| Thank you Card & vouchers                                   | 153.29    |             |           |
| SEC Locality Grant remaining budget 28/11/22                |           | 75.36       |           |
| Transparency Grant  |           | 327.61      |           |
| Sub Total ring fenced                                       |           | 31,527.10   |           |
| Remaining ring fenced monies                                |           |             | 31,527.10 |

| CIL Reserve - Highways Project                   | Net              | VAT             | Gross            |
|--|------------------|-----------------|------------------|
| CIL RESERVE MONEY carried over from 21/22        |                  |                 | 50,502.46        |
| LEANDER ARCHITECTURE Village Signs (50% payment) | 2,190.00         | 438.00          | 2,628.00         |
| GLASDON UK LTD Village Signs                     | 4,497.35         | 899.47          | 5,396.82         |
| LEANDER ARCHITECTURE Village Signs (50% payment) | 2,190.00         | 438.00          | 2,628.00         |
| Suffolk County council Highways deposit          | 10,000.00        | -               | 10,000.00        |
| <b>Spend to date</b>                             | <b>18,877.35</b> | <b>1,775.47</b> | <b>20,652.82</b> |
| Pending VAT Reimbursement                        |                  | 1,775.47        |                  |
| <b>Remaining CIL reserve</b>                     |                  |                 | <b>29,849.64</b> |

| Jubilee events                               |                |
|--|----------------|
| "Unplanned budget " Expenditure 22/23        |                |
| Purchase of leftover wine                    | -42.00         |
| Expenditure 21_22 (Mugs & hog roast deposit) | 366.02         |
| Expenditure 22_23                            | 1,218.16       |
| <b>Total expenditure on Events</b>           | <b>1542.18</b> |

| Neighbourhood Plan budget 22/23 |                |
|---------------------------------|----------------|
| <b>Income</b>                   |                |
| <b>GROUNDWORK UK R/C</b>        | <b>3740</b>    |
| <b>Funding</b>                  |                |
| <b>Expenses</b>                 |                |
| Neighbourhood plan purchases    | 155.51         |
| Neighbourhood plan purchases    | 84.48          |
| Posters                         | 59.4           |
| Village Hall HIRE               | 79.5           |
| NP CONSULTANT EXPS BB           | 2038.62        |
| NPPURCHASESNBANNER BB           | 48             |
| <b>Total Expenses</b>           | <b>2465.51</b> |
| <b>NP Remaining Balance</b>     | <b>1274.49</b> |

| Reconciliation - 3/03/2023  |                  |
|---|------------------|
| <b>Bank Accounts</b>  |                  |
| COMMUNITY FUND (includes CIL receipts from E.Suffolk, NP grant & Locality funding receipts) | 30,746.97        |
| SAVINGS ACCOUNT   | 12,209.79        |
| <b>CURRENT ACCOUNT</b>  | <b>42,956.76</b> |
| Remaining Precept   | 796.61           |
| RING FENCED. RESERVES   | 5,841.55         |
| EARMARKED FUNDING   | 31,527.10        |
| Total Reserves  | 38,165.26        |
| <b>Unreserved funding</b>   | <b>4,791.50</b>  |