**Easton Parish Council**

**Financial Report – November 18th 2019**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

|  |  |  |
| --- | --- | --- |
| **Transaction detail** | **Precept/Reserve/****Funding** | **Amount £** |
| **Payments presented for this meeting:** |  |  |
| Interim -Village Hall Hire – Oct 7th-x- ord planning meeting | Community projects | 24.00 |
| Interim - PlaySafety – ROSPA report | Precept | 94.80 |
| Kindlewood-Oct grass, cemetery hedge, CP-tree trim | Precept | 646.80 |
| One Suffolk Village Website hosting annual fee | Precept | 60.00 |
| Philips 8GB 360deg recorder – Reimburse S.Piggott | Transparency fund | 152.39 |
| Village Hall hire – Nov 18th-PC meeting | Community projects | 24.00 |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  | **TOTAL** | **£1,001.99** |

**Current position**

**Community Account £40,735.61 (includes CIL receipts from E.Suffolk & NP grant funding receipts)**

**Business Savings Account £ 11,981.63**

 **\_\_\_\_\_\_\_\_\_\_\_\_**

 **TOTAL £ 52,717.24**

 **BANK STATEMENTS**

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|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Date** | **Reason** | **Cheque No** | **Payments £** | **Receipts £** | **Balance £** |
|  |  |  |  |  | **22,221.17** |
| 16.9.19 | V.Hall hire- 29.7.19 | 101167 | 22.00 |  | 22,199.17 |
| 26.9.19 | Kindlewood grass July | 101176 | 387.60 |  | 21,811.57 |
| 26.9.19 | Kindlewood grass August | 101179 | 513.60 |  | 21,297.97 |
| 27,9.19 | East Suffolk- 2nd half Precept |  |  | 4,250.00 | 25,547.97 |
| 3.10.19 | East Suffolk May election costs | 101177 | 65.28 |  | 25,482.69 |
| 8.10.19 | Re-imburse S.Piggott- stamps | 101175 | 14.64 |  | 25,468.05 |
| 14/10.19 | V.Hall hire 23.9.19 | 101181 | 24.00 |  | 25,444.05 |
|  | V.Hall hire 7.10.19 | 101183 | 24.00 |  | 25,420.05 |
| 15.10.19 | PlaySafety ROSPA inspection/report | 101182 | 94.80 |  | 25,325.25 |
|  | P4P-NP Local Plan hearing | 101174 | 345.12 |  | 24,980.13 |
| 29.10.19 | East Suffolk 2nd instal CIL payment |  |  | 15,755.48 | 40,735,61 |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

**CURRENT BALANCE - COMMUNITY ACCOUNT £40,735.61**

**BUSINESS SAVINGS ACCOUNT**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Date** | **Reason** | **Cheque No** | **Payments £** | **Receipts £** | **Balance**  |
|  |  |  |  |  | **11,945.84** |
| 3.3.19 | Interest |  |  | **5.97** | **11,969.69** |
| 3.6.19 | Interest |  |  | **5.97** | **11,975.66** |
| 2.9.19 | Interest |  |  | **5.97** | **11,981.63** |
|  |  |  |  |  |  |

**CURRENT BALANCE - BUSINESS SAVINGS ACCOUNT £11,981.63**

**EASTON PARISH COUNCIL BUDGET YR END ’EXPENDITURE AT 18.11.19**

|  |  |  |  |
| --- | --- | --- | --- |
|  | Budget 2019/2020 | Expend at 23/9/2019 | Budget Balance |
| **ADMINISTRATION** |   |  |  |
| Clerks Salary  | 3,700.00 |  |  |
| Post/Tel/Stat/Print Ink/Mileage | 250.00 | 119.53 |  |
| Insurance-Parish Council | 415.00 | 348.43 | +66.57 |
| Audit Fees- Ext & Internal | 375.00 | 125.00 | +250 |
| CAS (Suff Acre) M’ship | 60.00 |  |  |
| Village Website-Annual fee | 60.00 | 60.00 | 00.00 |
| PC Website – Annual fee | 70.00 |  |  |
| Village Hall Hire | 130.00 |  |  |
| Speed Gun – Annual Calibration | 267.00 |  |  |
| LCPAS – Council Advisory Service | 100.00 |  |  |
| **VILLAGE GREENS** |  |  |  |
| Grass Cutting | 735.00 | 630.00 | +105.00 |
| Xmas Tree | 150.00 |  |  |
| **VERGES/WALL**  |  |  |  |
| Grass Cutting  | 270.00 | 390.00 | -120.00 |
| **CAR PARK** |  |  |  |
| Grass Cutting  | 125.00 | 276.00 | 151.00 |
| Shrub Trimming | 100.00 |  |  |
| **PLAY AREA** |  |  |  |
| Grass Cutting – Rec/Play Area | 840.00 | 805.00 | +35.00 |
| ROSPA Annual Inspection | 100.00 | 94.80 | +5.20 |
| Hedge Cutting | 300.00 |  |  |
| **CEMETERY** |  |  |  |
| Grass cutting | 700.00 | 490.00 |  |
| Hedge Cutting | 350.00 | 420.00 | -70.00 |
| **Section 137 – Charity donations** | 000.00 |  |  |
| **TO CAPITAL RESERVES** |  |  |  |
| **Community Projects Fund** | 100.00 |  |  |
| **Training Fund** |  |  |  |
| **Election Fund** |  |  |  |
| **Grants Fund** |  |  |  |
| **TOTAL** | **8,550.00** |  |  |
| **TOTAL PRECEPT** | **8,500.00** |  |  |

* **\*All high-lit amounts to be spent from the Community Reserves – yr end 2020**

**RESERVES**

**EASTON PARISH COUNCIL**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Receipt** | **Expenditure** | **Reason** | **Balance** |
| **COMMUNITY PROJECTS**  |  |  |  |  |
| 17.8.15 | 7,000.00 |  |  | 7,000.00 |
| Yr End 2016 | 100.00 |  |  | **7,100.00** |
| Speedwatch equipment |  | 257.40 |  Equipment |  |
|  “ “ |  | 39.95 |  “ |  |
| 16.6.15-Speedwatch gun  |  | 539.20 |  |  |
| Refreshment Ann Par Meeting |  | 42.93 |  | 6,220.52 |
| Queens 90th Birth Beacon |  | 358.80 | Purchase of Beacon |  |
| Village Hall Grant  |  | 400.00 |  |  |
| Car Park Lighting  |  | 122.77 | Street Lighting charges | 5,338.95 |
| Yr End 2017 | 100.00 |  |  | **5,438.95** |
| Queens 90th Birthday Event |  | 820.00 | Hambling Catering – Hog Roast-Beacon Event |  |
|  |  | 50.00 | FramTrade –Beacon Gas & Cannister |  |
|  |  | 70.00 | Farmhouse Catering-Queens birthday buns |  |
|  |  | 35.20 | Re-imburse Cllr Piggott- Beacon Event,bunting,veggie burgers,table cloths, elderflower drink, rubbish bags | 4,463.75 |
|  |  | 238.80 | Comm Speed Gun Annual Calibration |  |
|  |  |  12.00 | Re-imb Cllr Thomas – lighting gas |  |
| Retrospective Grant V.Hall |  | 400.00 | Unpaid for year end 2015 |  |
|  |  | 70.00 | Re-imb Cllr Thomas for Xmas tree | 3,742.95 |
| Yr End 2018 | 100.00 |  |  | **3,842.95** |
|  |  | 954.00 | New Notice Board |  |
|  |  | 5.98 | Speedwatch equipment |  |
|  |  | 57.07 | Car Park Street Lighting charges |  |
|  |  | 142.47 | Goal nets- Play Area |  |
|  |  | 200.40 | Play Area -Bin and fittings |  |
|  |  | 267.60 | Comm Speed Gun Annual Calibration |  |
|  |  | 200.00  | Hog Roast deposit |  |
|  |  | 245.00 | Car Park Hedge cutting & Clearance  |  |
|  |  | 140.00 | Christmas 2017 – Tree | 1,630.00 |
| Yr End 2019 | 100.00 |  |  | **1,730.00** |
| 14.5.18 |  | 267.60 | Unipar Speedgun annual service |  |
|  |  | 64.66 | EON – CP Electricity |  |
|  |  | 600.00 | NGF – Swing repair play area |  |
|  |  | 8.46 | J.McAvoy – Speedgun batteries-reimburse |  |
|  |  | 22.00 | Hall hire – split invoice-April |  |
|  |  | 48.00 | Ladywell -PAYE services – Bill Dicks |  |
|  |  | 22.00 | Hall hire - May | 697.28 |
| From assigned monies | 1,500 |  |  | **2.197.28** |
| 10.9.18 |  | 450.00 | RWL Contractors-car park bins platform |  |
|  |  | 22.00 |  Hall Hire  |  |
|  |  | 6.50 | Re-imbursement S Piggott AGARS |  |
|  |  | 2.11 | Re-imbursement C Eastell AGARS |  |
|  |  | 50.00 | Each S137  |  |
|  |  | 50.00 | Air Ambulance S137 |  |
| 5.11.18 |  | 103.00 | Shaws Burial Book |  |
|  |  | 20.60 | Shaws Burial Book - VAT |  |
|  |  | 125.57 | WW1 Beacon event- Flyer mailshott |  |
|  |  | 32.73 | WW1 Beacon event tablecloths, cake decs |  |
|  |  | 12.37 | WW1 Beacon event bunting |  |
|  |  | 92.40 | ROSPA report Play Area |  |
| 18.3.19 |  | 44.00 | Hall hire – meetings 16.2.19 & 18.3.19 | 1,186.00 |
| Yr End 2020 | 100.00 |  |  | **1,286.00** |
|  |  | 76.60 | Eon car park lighting |  |
|  |  | 22.99 | Leaving gift rose bush – C&J Rook | 1,186.41 |
|  | £3,500 |  | Allocation of monies over and above precept receipts | **4,686.41** |
|  |  | 22.00 | Village Hall hire – 20.5.19 |  |
|  |  | 35.00 | Village Hall hire -Ann Parish  |  |
|  |  | 22.00 | Village Hall hire – 10.6.19 |  |
|  |  | 22.00 | Village Hall hire – 29.7.19 |  |
|  |  | 28.00 | Ann Parish meeting refreshments |  |
|  |  | 540.00 | Village seat-Suffolk Welding |  |
|  |  | 267.60 | Speedgun calibration-speedwatch team |  |
|  |  | 600.00 | BHF Defribrillator |  |
|  |  | 610.80  | Defib Store - cabinet |  |
|  |  | 24.00 | Village Hall hire – 23.9.19 |  |
|  |  | 24.00 | Village Hall hire – 7.10.19 |  |
|  |  | 24.00 | Village Hall hire – 18.11.19 | **2,467.01** |
|  |  |  |  |  |
|  |  |  |  |  |
| **TRAINING FUND** |  |  |  |  |
| 17.8.15 | 1,000.00 |  |  | 1,000.00 |
| Yr End 2016 | 100.00 |  |  | **1,100.00** |
|  |  | 120.00 | Cllr Training - 25th Feb 2016 |  |
|  |  |  50.00 | Finance Training-22.3.16 |  |
|  |  |  120.00 | Planning Training-23.5.16 |  |
|  |  | 50.00 | 2 x H&S courses - Clerk and Chair |  |
|  |  | 120.00 | Clerk training 2016 |  |
| Suffolk.Cloud website |  | 70.00 | Clerk web training | **570.00** |
|  |  |  |  |  |
| **CEMETERY MANAGEMENT** |  |  |  |  |
| 17.8.15 | 2,000.00 |  |  | 2,000.00 |
|  |  | 342.00 | Hedge cutting- March 2017 |  |
| 19.3.18 |  | 342.00 | Hedge cutting -March 2018 |  |
|  |  | 145.00 | Hedge cutting – March 2019 | **1,171.00** |
| **ELECTION FUND** |  |  |  |  |
| 17.8.15 | 500.00 |  |  | 500.00 |
| Yr End 2016 | 100.00 |  |  | 600.00 |
|  |  | 100.00 | SCDC May 2015 Uncontested Election |  |
|  |  | 65.28 | E.Suffolk – May 2019 uncontested election | **434.72** |
|  |  |  |  |  |
| **GRANTS FUND** |  |  |  |  |
| Yr End 2018 | 1,000.00 |  |  | **1,000.00** |
| Sept 2018 |  | 400.00 | Easton Village Hall | **600.00** |
| **NEIGHBOURHOOD PLAN** | **3,000.00** |  |  |  |
|  |  |  | Expenditure beyond total £9,000 Gov Grant | **3,000.00** |
| Jan 2018 |  | 62.12 | SG expenses – printing ink |  |
|  |  | 52.32 | NP Event Banner |  |
|  |  | 60.00 | On-Line Mapping Service |  |
|  |  | 18.16 | Launch event- coffee/tea etc |  |
| May 2018 |  | 141.43 | B.Boon reimbursement exhibition materials |  |
|  |  | 33.50 | S.Piggott – reimbursement – special delivery-returning underspend cheq & Delivery of Questionnaires to Tiptree, Essex |  |
|  |  | 72.00 | Hall Hire 21.4.18 – Character Assessment training-split invoice |  |
|  |  | 1,908.00 | Fieldwork–Questionnaire analysis report |  |
| July 2018 |  | 33.09 | Non Alcoholic drinks |  |
|  |  | 15.99 | Plastic glasses |  |
|  |  | 11.83 | Paper plates |  |
|  |  | 60.00 | Parish Online Mapping service |  |
| August 2019 |  | 345.12 | I.Poole – LP Hearing examination | **186.44** |
|  |  |  |  |  |

**GRANT FUNDING - FUNDS RECEIVED**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **TRANSPARENCY GRANT** |  |  |  |  |
| 2017 | 636.00 | 156.00 | 12 hours claimed by B.Dicks | **480.00** |
|  |  |  |  |  |
| **CIL MONIES SCDC\*** |  |  | **Community Infrastructure Levy to PC- 5 yr deadline to commit and spend** |  |
| Oct 2017- | 14,268.68 |  |  | **14,268.68** |
| 25.4.18 - | 1,486.79 |  |  |  |
| 29.10.19 | 15,755.48 |  |  | **31,510.95** |
| **\***Further payments expected according to the schedule* April 2020 – £16,232.00
 |  |  |  |  |
| **NEIGHBOURHOOD PLAN -GOV.GRANT FUNDING- RECEIVED – LOCALITY**  |  |  |  |  |
| **1st Phase** | **4,632.00** |  | **LOCALITY NP GRANT FUNDING** | **4,632.00** |
|  |  | 962.50 | Consultant Fees -NP Launch |  |
|  |  | 577.50 |  “ “ - Evidence gathering  |  |
|  |  | 193.50 |  “ “ - Expenses |  |
|  |  | 385.00 |  “ “ - Land/Char Assess |  |
|  |  | 33.50 |  “ “ - Expenses |  |
|  |  |  | Project Costs  |  |
|  |  | 163.66 | Mail Drop |  |
|  |  | 38.00 | Print costs |  |
|  |  | 72.00 | Hall Hire |  |
|  |  | 260.00 | Caterer - cakes |  |
|  |  | 268.80 | Questionnaire printing |  |
|  |  | 284.00 | Questionnaire Mail out | **3,238.46** |
|  |  | 1,393.54 | Underspend returned to LOCALITY | **0000.00** |
| **2nd Phase** | **8,403.00** |  | **LOCALITY NP GRANT FUNDING** | **8,403.00** |
|  |  | 117.91 | Summer event Prosecco |  |
|  |  | 275.00 | Caterer – canapes and cake |  |
|  |  | 38.10 | Bettaprint Flyers |  |
|  |  | 168.84 | Summer event mail drop |  |
|  |  | 84.00 | Summer event hall hire |  |
|  |  | 1,743.48 | NP- consultant fees |  |
|  |  | 568.56 | NP-consultant fees | **5,407.11** |