**Easton Parish Council**

**Financial Report – 21st January 2019**

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**Cheques presented for payment at this meeting:**

|  |  |  |
| --- | --- | --- |
| **Transaction detail** | **Precept/Reserve/****Funding** | **Amount £** |
| **PC – Business:** |  |  |
| **Interim meeting payments**: |  |  |
| Suffolk’N’Good Hog Roasts | Assigned surplus | 580.00 |
| Reimburse – S.Piggott – WW1 event – Wine & non-alc drinks | Assigned surplus | 144.10 |
| CAS Insurance  | Precept | 400.38 |
| Farmhouse cooking – WW1 event cup-cakes | Assigned surplus | 42.88 |
| Village Hall Hire – 10.12.18 | Comm Projects | 22.00 |
| Kindlewood – grass cutting -Oct & Nov | Precept | 254.40 |
| Clerks final salary – corrected amount | Precept | 412.00 |
| HMRC tax partition Clerks final salary – corrected amount | Precept | 412.00 |
| **Payments to present for payment:** |  |  |
| SCC – Instruction payment-installation/licencingetc of signposts | Assigned surplus | 2,223.00 |
| Leander – Traditional Signposts – supply x3 | Assigned surplus | 3,726.00 |
| Village Hall Hire WW1 event | Assigned surplus | 84.00 |
| Village Hall Hire – 21.1.19 | Comm projects | 22.00 |
| **PC – Funds - Neighbourhood Plan**  |  |  |
| Parish Online GeoXphere – Mapping Services | NP fund | 60.00 |
|  |  |  |
|  | **TOTAL** | **£8,382.76** |

**Current position before above all amounts are paid:**

**Community Account £ 28,802.98 (includes CIL receipt from SCDC)**

**Business Savings Account £ 11,963.72**

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 **TOTAL £40,766.70**

 **BANK STATEMENTS**

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|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Date** | **Reason** | **Cheque No** | **Payments £** | **Receipts £** | **Balance £** |
|  |  |  |  |  | **33,926.85** |
| 12.10.18 | CAS - Additional items omitted PC insurance | 101116 | 13.99 |  | 33,912.86 |
| 15.10.18 | Mr C Potter- Burial Fees |  |  | 270.00 | 34,182.86 |
| 16.10.18 | PJLittlejohn External Audit | 101121 | 288.00 |  | 33,894.86 |
| 22.10.18 | Reimburse-S.Piggott special del to External auditor | 101107 | 6.50 |  | 33,888.36 |
| 22.10.18 | LCPAS – subs | 101120 | 100.00 |  | 33,788.36 |
| 24.10.18 | HMRC-tax partition Clerks Salary | 101118 | 552.00 |  | 33,236.36 |
| 7.11.18 | Clerks Salary | 101119 | 2,208.33 |  | 31,028.03 |
| 12.11.18 | Clerks Expenses | 101117 | 89.10 |  | 30,938.93 |
| 16.11.18 | Fram Tech-Mail Shot WW1 event | 101129 | 125.57 |  | 30,813.36 |
| 19.11.18 | Kindlewood-grass cut Sept | 101123 | 310.80 |  | 30,502.56 |
| 19.11.18 | Reimburse S.Piggott-WW1 purchases | 101126 | 32.73 |  | 30,469.83 |
| 19.11.18 | Reimburse S.Piggott-WW1 bunting | 101127 | 12.37 |  | 30,457.46 |
| 19.11.18 | Reimburse S.Piggott-WW1-Drinks | 101133 | 144.10 |  | 30,275.26 |
| 21.11.18 | Playsafety-ROSPA inspection | 101124 | 92.40 |  | 30,182.86 |
| 22.11.18 | Shaws Burial cert book-o/s amount | 101122 | 20.60 |  | 30,162.26 |
| 23.11.18 | CAS -Website hosting | 101125 | 60.00 |  | 30,102.26 |
| 23.11.18 | CAS – PC Insurance | 101135 | 400.00 |  | 29,702.26 |
| 26.11.18 | Suffolk Hog Roast -WW1 event | 101134 | 580.00 |  | 29,122.26 |
| 7.12.18 | Farmhouse Cooking-WW1 event  | 101136 | 42.88 |  | 29,079.38 |
| 17.12.18 | Village Hall Hire -5.11.18 | 101130 | 22.00 |  | 29,057.38 |
| 24.12.18 | Kindlewood – Oct/Nov grass | 101138 | 254.40 |  | 28,802.98 |

**CURRENT BALANCE - COMMUNITY ACCOUNT £28,802.98**

**BUSINESS SAVINGS ACCOUNT**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Date** | **Reason** | **Cheque No** | **Payments £** | **Receipts £** | **Balance**  |
|  |  |  |  |  | **11,945.84** |
| 27.4.18 | Interest |  |  | **5.96** | **11,951.80** |
| 28.9.18 | Interest |  |  | **5.96** | **11,957.76** |
| 3.12.18 | Interest |  |  | **5.96** | **11,963.72** |
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**CURRENT BALANCE - BUSINESS SAVINGS ACCOUNT £11,963.72**

**EASTON PARISH COUNCIL BUDGET YR END ’19- EXPENDITURE AT 21.1.19**

|  |  |  |  |
| --- | --- | --- | --- |
|  | Budget 2018/2019 | Expend at 21/1/2019 | Budget Balance |
| **ADMINISTRATION** |   |   |   |
| Clerks Salary  | 4,700.00 | 3,032.33 | 1667.67 |
| Post/Tel/Stat/Print Ink/Mileage | 250.00 | 89.00 | 161.00 |
| Insurance-Parish Council | 415.00 | 414.37 | +00.63 |
| Internal Ext & Int Audit Fees | 75.00 | 397.00 | -322.00 |
| CAS (Suff Acre) M’ship/web | 60.00 | 60.00 | 00.00 |
| Village Website – Annual fee | 60.00 | 60.00 | 00.00 |
| PC Website – Annual fee | 60.00 |  |  |
| LCPAS – Council Advisory Service | 100.00 | 100.00 | 0.00 |
| **GRASS CUTTING** |  |  |  |
| Verges/Wall, Car Park, Cemetery, Village Green, Play Area | 2,670.00 | 2,654.40 | +15.60 |
| **TO CAPITAL RESERVES** |  |  |  |
| **Community Projects Fund** | 100.00 | 100.00 | 000.00 |
| **TOTAL** | **8,490.00** |  |  |
| **TOTAL PRECEPT** | **8,500.00** |  |  |
|  |  |  |  |

**RESERVES**

EASTON PARISH COUNCIL

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Receipt** | **Expenditure** | **Reason** | **Balance** |
| **COMMUNITY PROJECTS**  |  |  |  |  |
| 17.8.15 | 7,000.00 |  |  | 7,000.00 |
| Yr End 2016 | 100.00 |  |  | **7,100.00** |
| Village Hall Grant |  |  |  |  |
| Speedwatch equipment |  | 257.40 |  Equipment |  |
|  “ “ |  | 39.95 |  “ |  |
| 16.6.15-Speedwatch gun  |  | 539.20 |  |  |
| Refreshment Ann Par Meeting |  | 42.93 |  | 6,220.52 |
| Queens 90th Birth Beacon |  | 358.80 | Purchase of Beacon | 5,861.72 |
| Village Hall Grant  |  | 400.00 |  | 5,461.72 |
| Car Park Lighting  |  | 122.77 | Street Lighting charges | 5,338.95 |
| Yr End 2017 | 100.00 |  |  | **5,448.95** |
| Queens 90th Birthday Event |  | 820.00 | Hambling Catering – Hog Roast-Beacon Event | 4,628.95 |
|  |  | 50.00 | FramTrade –Beacon Gas & Cannister | 4,578.95 |
|  |  | 70.00 | Farmhouse Catering-Queens birthday buns | 4,508.95 |
|  |  | 35.20 | Re-imburse Cllr Piggott- Beacon Event,bunting,veggie burgers,table cloths, elderflower drink, rubbish bags | 4,473.75 |
|  |  | 238.80 | Comm Speed Gun Annual Calibration | 4,234.95 |
|  |  |  12.00 | Re-imb Cllr Thomas – lighting gas | 4,222.95 |
| Retrospective Grant V.Hall |  | 400.00 | Unpaid for year end 2015 | 3,822.95 |
|  |  | 70.00 | Re-imb Cllr Thomas for Xmas tree | 3,752.95 |
| Yr End 2018 | 100.00 |  |  | **3,852.95** |
|  |  | 954.00 | New Notice Board | 2,898.95 |
|  |  | 5.98 | Speedwatch equipment | 2,892.97 |
|  |  | 57.07 | Car Park Street Lighting charges | 2,835.90 |
|  |  | 142.47 | Goal nets- Play Area | 2,693.43 |
|  |  | 200.40 | Play Area -Bin and fittings | 2,493.03 |
|  |  | 267.60 | Comm Speed Gun Annual Calibration | 2,225.43 |
|  |  | 200.00  | Hog Roast deposit | 2,025.43 |
|  |  | 245.00 | Car Park Hedge cutting & Clearance  | 1,780.43 |
|  |  | 140.00 | Christmas 2017 – Tree | 1,640.00 |
| Yr End 2019 | 100.00 |  |  | 1,740.00 |
| 14.5.18 |  | 267.60 | Unipar Speedgun annual service | 1,472.40 |
|  |  | 64.66 | EON – CP Electricity | 1,407.74 |
|  |  | 600.00 | NGF – Swing repair play area | 807.74 |
|  |  | 8.46 | J.McAvoy – Speedgun batteries-reimburse | 799.28 |
|  |  | 22.00 | Hall hire – split invoice-April | 777.28 |
|  |  | 48.00 | Ladywell -PAYE services – Bill Dicks | 729.28 |
|  |  | 22.00 | Hall hire - May | 707.28 |
| From assigned monies | 1,5000 |  |  | **2207.28** |
| 10.9.18 |  | 450.00 | RWL Contractors-car park bins platform | 1757.28 |
|  |  | 22.00 |  Hall Hire  | 1735.28 |
|  |  | 6.50 | Re-imbursement S Piggott AGARS | 1728.78 |
|  |  | 2.11 | Re-imbursement C Eastell AGARS | 1726.67 |
|  |  | 50.00 | Each S137  | 1676.67 |
|  |  | 50.00 | Air Ambulance S137 | 1626.67 |
| 5.11.18 |  | 103.00 | Shaws Burial Book | 1523.67 |
|  |  | 20.60 | Shaws Burial Book - VAT | 1503.07 |
|  |  | 125.57 | WW1 Beacon event- Flyer mailshott | 1377.50 |
|  |  | 32.73 | WW1 Beacon event tablecloths, cake decs | **1344.77** |
|  |  | 12.37 | WW1 Beacon event bunting | 1332.40 |
|  |  | 92.40 | ROSPA report Play Area | **1,240.00** |
|  |  |  |  |  |
| **TRAINING FUND** |  |  |  |  |
| 17.8.15 | 1,000.00 |  |  | 1,000.00 |
| Yr End 2016 | 100.00 |  |  | **1,100.00** |
|  |  | 120.00 | Cllr Training - 25th Feb 2016 | 980.00 |
|  |  |  50.00 | Finance Training-22.3.16 | 930.00 |
|  |  |  120.00 | Planning Training-23.5.16 | 810.00 |
|  |  | 50.00 | 2 x H&S courses - Clerk and Chair | 760.00 |
|  |  | 120.00 | Clerk training 2016 | 640.00 |
| Suffolk.Cloud website |  | 70.00 | Clerk web training | **570.00** |
|  |  |  |  |  |
| **CEMETERY MANAGEMENT** |  |  |  |  |
| 17.8.15 | 2,000.00 |  |  | 2,000.00 |
|  |  | 342.00 | Hedge cutting- March 2017 | 1,658.00 |
| 19.3.18 |  | 342.00 | Hedge cutting -March 2018 | **1,316.00** |
|  |  |  |  |  |
| **ELECTION FUND** |  |  |  |  |
| 17.8.15 | 500.00 |  |  | 500.00 |
| Yr End 2016 | 100.00 |  |  | **600.00** |
|  |  | 100.00 | SCDC May 2015 Uncontested Election | **500.00** |
| **GRANTS FUND** |  |  |  |  |
| Yr End 2018 | 1,000.00 |  |  | **1,000.00** |
| Sept 2018 |  | 400.00 | Easton Village Hall | **600.00** |
| **NEIGHBOURHOOD PLAN** | **3,000.00** |  |  |  |
|  |  |  | Expenditure beyond total £9,000 Gov Grant | **3,000.00** |
| Jan 2018 |  | 62.12 | SG expenses – printing ink |  |
|  |  | 52.32 | NP Event Banner |  |
|  |  | 60.00 | On-Line Mapping Service |  |
|  |  | 18.16 | Launch event- coffee/tea etc |  |
| May 2018 |  | 141.43 | B.Boon reimbursement exhibition materials |  |
|  |  | 33.50 | S.Piggott – reimbursement – special delivery-returning underspend cheq & Delivery of Questionnaires to Tiptree, Essex |  |
|  |  | 72.00 | Hall Hire 21.4.18 – Character Assessment training-split invoice |  |
|  |  | 1,908.00 | Fieldwork–Questionnaire analysis report |  |
| July 2018 |  | 33.09 | Non Alcoholic drinks |  |
|  |  | 15.99 | Plastic glasses |  |
|  |  | 11.83 | Paper plates |  |
|  |  | 60.00 | Parish Online Mapping service | **531.56** |
| **GRANT FUNDING RECEIVED- Transparency** |  |  |  |  |
|  | 636.00 | 156.00 | 12 hours claimed by B.Dicks | **480.00** |
|  |  |  |  |  |
| **GRANT FUNDING RECEIVED - CIL** |  |  |  |  |
| **CIL MONIES SCDC** |  |  | **Community Infrastructure Levy to PC- 5 yr deadline to commit and spend** |  |
| Oct 2017- | 14,268.68 |  |  | **14,268.68** |
| 25.4.18 - | 1,486.79 |  |  | **15,755.47** |
|  |  |  |  |  |
| **NEIGHBOURHOOD PLAN****GRANT FUNDING- RECEIVED – LOCALITY**  |  |  |  |  |
| **1st Phase** | **4,632.00** |  | **LOCALITY NP GRANT FUNDING** | **4,632.00** |
|  |  | 962.50 | Consultant Fees -NP Launch |  |
|  |  | 577.50 |  “ “ - Evidence gathering  |  |
|  |  | 193.50 |  “ “ - Expenses |  |
|  |  | 385.00 |  “ “ - Land/Char Assess |  |
|  |  | 13.50 |  “ “ - Expenses |  |
|  |  |  | Project Costs  |  |
|  |  | 163.66 | Mail Drop |  |
|  |  | 38.00 | Print costs |  |
|  |  | 72,00 | Hall Hire |  |
|  |  | 260.00 | Caterer - cakes |  |
|  |  | 268.80 | Questionnaire printing |  |
|  |  | 284.00 | Questionnaire Mail out | **3,238.04** |
|  |  | 1,393.54 | Underspend returned to LOCALITY | **-** |
| **2nd Phase** | **8,403.00** |  | **LOCALITY NP GRANT FUNDING** | **8,403.00** |
|  |  | 117.91 | Summer event Prosecco |  |
|  |  | 275.00 | Caterer – canapes and cake |  |
|  |  | 38.10 | Bettaprint Flyers |  |
|  |  | 168.84 | Summer event mail drop |  |
|  |  | 84.00 | Summer event hall hire | **7,719.15** |
|  |  |  |  |  |
|  |  |  |  |  |

**YR END 2019-( 1.4.18 TO 31.3.19 )- ASSIGNED MONIES (OVER AND ABOVE RESERVES )**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **PLANNED EXPENDITURE FOR MONIES ACCRUED & HELD THAT EXCEED THE PERMITTED 2 X PRECEPT AMOUNT TOTAL FUNDS HELD.**  | **£10.700** |  | **Balance** |
| **ADMIN** | **Hedge Cutting Play Area & Cemetery, Speed Gun calibration, Xmas Tree, ROSPA inspection** |  | **£1,500.00****(To Comm Reserve)** |  |
|  |  |  |  |  |
| **WW1** | **BEACON EVENT** |  | **£1,000.00** | **62.35** |
| 16.1.18 | Fram Tech Mail shot WW1 event |  | 125.57 |  |
| 19.11.18 | Reimburse S.Piggott-WW1 purchases |  | 32.73 |  |
| 19.11.18 | Reimburse S.Piggott-WW1 bunting |  | 12.37 |  |
| 19.11.18 | Reimburse S.Piggott-WW1-Drinks |  | 144.10 |  |
| 26.11.18 | Suffolk Hog Roast -WW1 event |  | 580.00 |  |
| 7.12.18 | Farmhouse Cooking-WW1 event  |  | 42.88 |  |
|  |  | **TOTAL** | **937.65** |  |
| **CP** | **CAR PARK LANDSCAPING** |  |  | **£1,000.00** |
|  |  |  |  |  |
| **WW1** | **CENTENERY – 3 VILLAGE SIGNPOSTS+Delivery****SCC installation -**  |  | **£3.000.00****£2,200.00** | **242.25** |
|  | SCC Installation |  | 1.852.75 |  |
|  | Leander traditional signpost supplier |  | 3,105.00 |  |
|  |  | **TOTAL**  | **4,957.75** |  |
| **NP** | **NEIGHBOURHOOD PLAN-Reserve** |  | **£3,000.00** | **592.47** |
|  | **See Reserve table** |  |  |  |
|  |  |  |  |  |