



Easton Neighbourhood Plan

STEERING COMMITTEE MEETING

FRIDAY 6TH JULY – 2.00pm- Oakburn, Easton

1 Welcome

2 Present

Sue Piggott – Chair
Ian Poole, Places4People
Jill Temperton
John Townshend
Chris Neil

Apologies:

Brian Boon
Carolyn Godfrey-Hollins

3 Declarations of Interest

Brian Boon – neighbouring and close to site 463 and 404

4 The Minutes of the meeting held on 18th May 2018 were Agreed and Signed

5 Report on Actions Following Last Meeting

The Chair has:

Submitted the grant funding application for the second round of funding from Locality. There has been no confirmation as yet this will be chased up.

AECOM requested a site visit to Easton which took place Thursday 7th June, the Chair accompanied the Planner Charlotte Simpson and her two interns for the day, collected them from the station and returned them at the end of the day. Charlotte Simpson indicated that the report will be written and should be completed for us to view by mid July.

There were sites that we were unaware of that they assessed. They showed concern regarding the Hopkins development and the negative impact now visible may influence other sites proposed at this end of the village.

The Leaflet advertising the summer event was sent to the printers and have been collected on return from holiday today. The Leaflets are now to be delivered to Fram Tech centre for mailing out to each household.

The Questionnaire document has been finalised and two have been sent to the Chair, with an electronic copy. The Chair has been unable to collect the Questionnaires from the Research company at Tiptree, Essex due to time constraints before leaving for her holiday and will arrange to collect them as soon as she is able.

6 Update from Ian Poole – Places4People

Ian explained that he has been working on the material for the information boards and displays for the summer consultation event, he will be including the information from SCDC that Easton has been allocated 10 more houses to find between now and 2036. The SCDC Local Plan Review will be shortly out for consultation, a 'soundness' consultation will take place following this at the beginning of January 2019, it will need to be examined and adopted which would be later on in

the year. At this point it seems wise to make sure that our Neighbourhood Plan correlates to their timeline so that it is examined against the revised and adopted Local Plan. The Steering group agreed that this would be best and to ensure timing that ran alongside SCDC and the Local Plan Review and its adoption.

7 Easton Landscape & Character Assessment – Evidence

Jill explained that she had almost completed the areas that she had been working on and had taken a large number of photographs too. Chris and Sue each completed an area. Ian asked to have all the completed areas and the photographs sent over to him, so that he could work on the display boards which would show the Landscape and Character Assessment progress. Jill agreed to arrange to deliver the photos on a memory stick along with the completed sheets for each of the areas that she had assessed. The Chair explained that it had been hard to find all the time that was needed to write up the pro-forma sheets and thanked Jill for all her hard work covering multiple areas and for taking such a library of photographs. Ian explained the completed document would have all the information and many of the photographs taken, the display boards will represent edited content.

8 Summer Event – Preparations and Organisation

The Chair explained that she would be away from Wednesday to Friday night prior to Saturday, 21st July, and needed to organise as much to be in place before leaving for Wales. Ian was also leaving for a holiday prior to the 21st. It was arranged that Ian deliver the blank display boards for Brian’s history exhibition on Friday 13th and the completed display boards exhibition ready to Chris’s on Wednesday 18th.

The Chair confirmed that the Caterer, Deborah Brame was lined up to deliver the food on the morning of the event. The Chair will arrange delivery and purchase of the drinks. It was agreed that a Questions and Comments sheet be provided. The highlights of the Questionnaire report will be part of the display posters with some example reports for the table. The Village Hall key collection needs to be arranged for the morning of the 21st.

9 Questionnaire Progress

The Questionnaire result document has been provided as electronic copy and two bound copies. The Chair has found some typos within the document and will need these corrected.

10 Items for Next Agenda

Site Assessments Report AECOM – progress

11 Date of Next Meeting

Friday September 21st – Oakburn

Meeting closed 3.45pm

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Chair

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Date