



Easton Neighbourhood Plan

STEERING COMMITTEE MEETING

FRIDAY 3RD NOVEMBER 2017– 2.30pm – The Studio Barn, Stud Farm, Easton

Present: Sue Piggott - Chair
Jill Temperton
John Townsend

Apologies: None

1. All members considered who to appoint as Chair. Jill Temperton proposed that Sue Piggott be appointed Chair and John Townsend seconded, all agreed on the appointment.
2. All members discussed the details of the Neighbourhood Plan project and the role that the Planning Consultant has. The Steering Committee will be advised on tasks required by the Planning Consultant, who will be completing the bulk of the tasks with regards to drafting all the policies required, questionnaires and analysis of results, providing material for consultation presentation events at the Village Hall etc.
3. All members considered Easton Neighbourhood Plan Steering Committee Draft Constitution, after reading carefully all agreed to adopt.
4. It was agreed that the committee required two more members. There are people that have shown an interest and are thinking about joining, members agreed to make contact to follow up the interest shown. Should there still be vacancies, as more publicity and village hall events take place it was felt more interest may well be shown.
5. It was agreed that the next meeting will be with the appointed Planning Consultant, the Project Plan can then be presented and fully understood. The Parish Council is waiting for the third quote and will make the appointment decision at the next Parish Council meeting on 20th November. Government funding will then be applied for by the Parish Council as the authority responsible.
6. The next meeting will be held following the Parish Council meeting at a date towards the end of November or beginning of December.