



# Easton Neighbourhood Plan

## STEERING COMMITTEE MEETING

FRIDAY 21<sup>st</sup> September – 2.00pm- Oakburn, Easton

**1 Welcome**

**2 Present**

Sue Piggott – Chair  
Ian Poole, Places4People  
Jill Temperton  
Chris Neil  
Brian Boon

**Apologies:**

John Townshend  
Carolyn Godfrey-Hollins

**3 Declarations of Interest**

Brian Boon – neighbouring and close to site 463 and 404

**4 The Minutes** of the meeting held on 6<sup>th</sup> July 2018 were Agreed and Signed

**5 Report on Actions Following Last Meeting**

The Chair reported that despite chasing AECOM for the Site Assessment report it has not been sent. The Chair will continue to chase and will look to involve Locality. Progress is reliant on receiving the Site Assessment report.

**6 Update from Ian Poole – Places4People**

Ian explained that the SCDC Local Plan review determines the pace of the NP, this ensures that our NP will be formulated and examined against the updated Local Plan, the examination and sign off for the SCDC Local Plan is expected to be autumn next year. Ian reported that other NP's are waiting to receive their Site Assessment reports.

**7 Landscape and Character Assessment**

Ian explained that the report is progressing and brought an example of how it will look once complete.

**8 Status of AECOM report**

The Steering Group are still awaiting this report, the site visit took place in May and the expectations were that the report would be with the Steering Group by July/August.

**9 SCDC FDLP Review – Appendices H & I – Easton sites**

Ian explained that whilst sites have been recorded by SCDC within this document, that SCDC expects parishes that have a NP to decide on the sites to deliver the housing numbers issued by SCDC; this involves the community (questionnaire results and community involvement event) along with the Site Assessment report by AECOM (the government technical planning grant of works).

**10 Design Code Policy – AECOM (Government grant of works)**

AECOM have been in contact and can only progress their work once the Site Assessment report has been completed by the Planning team. They will make contact to arrange a site visit as soon as the Site Assessment report has been received.

**11 Items for Next Agenda**

- Site Assessment Report Update

**12 Date of next meeting**

It was agreed that the next meeting will be arranged as soon as the Steering Group are in receipt of the Site Assessment report. The Chair will continue to chase for the report.

Meeting closed 3.30pm

.....  
Chair

.....  
Date