

## APPROVED MINUTES

The council considered the schedules of payments (1), (2) and (R) presented by the RFO (see separate documents). The council approved the payments listed in these schedules

**6.2 To agree purchase of an up to date “Arnold Baker Local Council Administration” 13<sup>th</sup> edition (2022)**

The council approved this purchase. The current price of the textbook in the NALC on-line shop is £131.99. As this is not in the 2023/2024 budget the council authorised payment from the general reserve.

**6.3 To appoint a member to administrate the internal controls to submit at year end for Internal Audit**

Cllr Ladbroke volunteered and was approved.

**Action:** Clerk will liaise with Cllr Ladbroke and the RFO to discuss and arrangement for the internal audit.

*The council moved to agenda item 13 “Highways” out of turn, so it could be considered before Cllr Bryce left the meeting.*

**7 TRAINING –To agree training for RFO, Clerk and Councillors and confirm expenditure**

Cllrs Edwards and Ladbroke requested to attend the SALC Councillor Basics training. The council approved their attendance and agreed to fund fees.

**Action:** Clerk to book Cllr Edwards and Ladbroke onto the course.

**8 PLAY AREA – To update on repairs**

Item deferred to November meeting. It is expected that ROSPA will attend to inspect and present their report in the meantime

**9 SITES FOR PLANTING SPRINT BULBS IN VILLAGE**

The Chair reported that the parish has been allocated 500 daffodil bulbs. The council discussed where they should be planted.

Suggestions included the entrance gateways and areas surrounding the village’s commemorative signposts and the village sign

**Action:** Clerk to advise councillors when collection request is received

**10 RIVER QUALITY MONITORING**

No report available

**11 ACTION PLAN REVIEW**

The council agreed to review the Action Plan, last approved in 2020

**Action:** Chair to distribute the existing Action Plan before November meeting, for the Plan to be considered alongside the 2024/2025 budget.

**12 NEIGHBOURHOOD PLAN- To update**

The Chair reported that further government funding became available in July, for which the NP steering group successfully applied. The NP consultant has been re-engaged and along with the steering group is working through comments from the consultation concluded in March, amending the NP where necessary. ESC has made comments on AECOMs documents which now need amendments. An application to be granted the AECOM team has been submitted. It is hoped that the submission of the NP to ESC will be in w/c 9 October 2023, to take it to examination and referendum in Spring 2024.

**13 HIGHWAYS – To discuss:**

**13.1 External water pump situated Framlingham Road**

An external pump has been installed by Essex and Suffolk Water on Framlingham Road, reportedly needed to pump drinking water from the Deben area to homes in Framlingham. Concern was expressed about why the infrastructure needs to rely on an external pump and how long it would remain. Cllr Bryce agreed to make enquiries and report back.

**13.2 Rain water flooding on The Street in vicinity of traffic calming by school**

The meeting discussed the repeated rainwater flooding on The Street in the vicinity of the traffic calming pull-outs by the old post office.

Previous reports made to SCC Highways have not resolved the problem. Cllr Bryce will raise this with the relevant cabinet member at SCC and report back.

**13.3 Speeding in vicinity of school; use of SID**

The meeting discussed motorists speeding at the school end of the village. SCC Highways previously rejected traffic calming measures in this area. The parish currently shares a SCC TVAS SID with other councils, but it is too infrequently deployed in Easton. Cllr Bryce said she would endeavour to assist with the purchase of a SID with money from her locality budget and support the parish in making a request to join the ANPR scheme. Cllr Bryce will provide details of the scheme. The council agreed to research the cost of purchasing two SIDs, one for exiting the village and one for approaching the village. Having requested that Highways assess where posts for SIDs could be installed with no response, Cllr Bryce agreed to follow this up.

**13.4 Impact of Sizewell expansion on traffic volumes in village, and SALC petition letter to Energy Minister**

The meeting discussed a proposal by SALC that councils sign a petition / letter to the Energy Minister. It was agreed this should take place.

**Action:** Clerk to arrange for petition to be signed / letter sent.

**14 LAND REGISTRY PROGRESS – to update on Car Park, Cemetery, and Village Green**

Registration has been completed on the cemetery land with "title possessory". The solicitor has asked the council to check whether the registration is correct and whether it should include a right of way. Registration is also complete on the car park land with title absolute. The Land Registry are still considering the application relating to the village green.

**Action:** Clerk to copy the emails containing Land Registry documentation to councillors to clarify whether any further instructions are required for the solicitor.

**15 PLANNING APPLICATION CONSULTATIONS – To consider:**

**15.1 DC/23/2900/FUL; Atlantis, Stud Farm, Framlingham Road, Easton; open timber framed porch**

<https://publicaccess.eastsuffolk.gov.uk/online->

[applications/caseDetails.do?action=dispatch&keyVal=RYATBDQXM3500&caseType=Applicatio](https://publicaccess.eastsuffolk.gov.uk/online-applications/caseDetails.do?action=dispatch&keyVal=RYATBDQXM3500&caseType=Applicatio)

The application was considered. The council agreed there were no objections and the application was supported.

**15.2 DC/22/4218/FUL; Easton Farm Park, Easton, IP13 0EQ; retrospective application for retention of 7no Cow Glamping Pods**

<https://publicaccess.eastsuffolk.gov.uk/online-applications/applicationDetails.do?activeTab=relatedCases&keyVal=RKOHQJQXGR000>

Cllr Siddall declared an interest. She withdrew from the meeting whilst the application was discussed, having first answered questions in her capacity as applicant.

The application was considered. The council agreed there were no objections and the application was supported.

**16 MOBILE PHONE COVERAGE IN VILLAGE – To discuss**

The council discussed poor mobile phone coverage in the village. The problem is exacerbated by the discontinuance of land-lines by BT in favour of broadband phones. Cllr Langdon-Morris agreed to raise the issue with the SCC Emergency Response Team to highlight the impact on vulnerable / elderly residents and clarify their plans. Cllr Langdon-Morris will report back to the Chair.

**17 EXTRA ITEMS FOR THE NEXT AGENDA**

Contingency plans for council meetings in the event of a renewed COVID-19 outbreak will be discussed at the November meeting

**Action:** Clerk to contact SALC for legal advice on using Zoom for meetings to prepare for meetings subsequently held in person, to limit the duration of council meetings whilst COVID cases are a problem

**18 POLICIES – To review**

**18.1 Internal Controls Statement and Report 2023**

The draft policy circulated by the Clerk was approved. It was agreed that the checks should be carried out annually

**18.2 Freedom of Information Publication Scheme 2023**

This was deferred until the November meeting for consideration.

**Action:** Clerk to recirculate the draft FOI scheme before the next meeting with formatting changes.

**19 DATE OF NEXT MEETING**

The next meeting is on 20 November 2023 at 7:45pm in the village hall. The meeting closed at 21:00.

Signed: \_\_\_\_\_

**Cllr Piggott (Chair)  
20 November 2023**