

Easton Parish Council

EASTON PARISH COUNCIL MEETING MINUTES

MONDAY 16th May 2022 – 7.45PM

Venue: Easton & Letheringham Village Hall

0 members of public in attendance.

Meeting opened 7.45pm

1.	<p>MEMBERS TO ELECT CHAIR</p> <p>Councillor Piggott volunteered to continue as Chair</p> <p>Proposed by: Councillor Siddall</p> <p>Seconded by: Councillor Edwards</p> <p>The Declaration of Acceptance was duly signed by the Chair and Clerk.</p>
2.	<p>MEMBERS TO CONSIDER ELECTION OF VICE-CHAIR AND REPRESENTATIVES.</p> <p>Vice Chair:</p> <p>Councillor Siddall volunteered to continue as Vice- Chair</p> <p>Proposed by: Councillor Balcombe</p> <p>Seconded by: Councillor Edwards</p> <p>As a number of Councillors were unable to attend the meeting, it was proposed that the Councillors remain in their previous elected posts.</p> <ul style="list-style-type: none">• Highways – Councillor Piggott• Footpaths – Councillor Palfreyman• Emergency - Councillor Gibbon• Play Area - Councillor Siddall/Councillor Birt• Cemetery/Burials – Councillor Piggott <p>These appointments were proposed by Cllr Siddall and seconded by Cllr Edwards. The Council agreed to these appointments</p>
3.	<p>PRESENT & APOLOGIES</p> <p>The Chair opened the meeting and welcomed the Councillors.</p> <p>Present</p> <p>Cllr S Piggott – Chair</p> <p>Cllr F Siddall - Vice-Chair</p> <p>Cllr D Balcombe</p> <p>Cllr G Edwards</p> <p>Alison Bramall – Parish Clerk/RFO</p>

	<p>Apologies: Cllr I Palfreyman Cllr B Gibbon Cllr M Birt</p> <p>Apologies received from Cllr Palfreyman, Cllr Gibbon & Cllr Birt were accepted and agreed.</p>
4.	<p>DECLARATIONS OF INTERESTS</p> <p>None</p>
5.	<p>CONSIDERATION OF ANY DISPENSATION REQUESTS</p> <p>None</p>
6.	<p>MATTERS TO REPORT</p> <p>The Clerk reported</p> <ul style="list-style-type: none"> • Contacted Woodbridge Council regarding taking part in Water quality survey • Submitted the Community Governance Review
7.	<p>APPROVE MINUTES FROM THE MEETINGS OF 21st MARCH 2022</p> <ul style="list-style-type: none"> • Councillors agreed the Minutes were a true and accurate reflection of the meeting.
8.	<p>FINANCE</p> <p>8.1. Approve Financial Statement – May 16th 2022</p> <ul style="list-style-type: none"> • Councillors approved the May 16th 2022 Financial Statement
	<p>8.2 Approve 21/22 AGAR Forms.</p> <ul style="list-style-type: none"> • The Chair and Clerk gave a brief overview. Councillors agreed that the figures were correct and the Chair signed off the AGAR form.
	<p>8.3 Overview of the VAT refund</p> <ul style="list-style-type: none"> • The clerk gave a brief overview of the VAT return to be submitted to HMRC.
9.	<p>HIGHWAYS</p> <p>Cllr Bryce has become involved with Highways, who have now prioritised the scheme and issued an invoice for initial preparatory work, design, site visits and licensing which totalled £10,000.</p> <p>The dates for the install are now being finalised with the scheduled work expected to take place sometime between end July and end September this year.</p> <p>The prices for materials have increased significantly since the scheme was first proposed and commissioned, Cllr Bryce has taken this up with SCC to seek funds to covers any shortfall in our CIL funds.</p>

	<p>The new village green posts that have been recently installed will be repositioned on the village green extension pull out by the Highways team installing the scheme.</p> <p>Following the final site visit SCC Highways added gateway village signs for the Kettleburgh Rd and Sanctuary Rd entrance points, there have been several two car accidents in recent months on the Framlingham Rd including the Kettleburgh junction. The gates and village signs will be ordered.</p> <p>The Chair showed Councillors a mock-up of the village signs, the speed limit sign would be on posts behind the gates</p>
10.	<p>LAND REGISTRY APPLICATIONS</p> <p>The Clerk reported that the application for the car park had been submitted to the Land Registry, but registration could take up to 6 months due a COVID backlog.</p> <p>The Solicitor has visited the records office in Ipswich but has been unable to find any additional information regarding the Cemetery & Village green. The Solicitor will now prepare a statement to be reviewed by the Clerk & Chair before being submitted to the Land Registry.</p>
11.	<p>BEACON EVENT</p> <p>Update on Platinum anniversary Queen Village events 2nd & 3rd June 2022</p> <p>The Chair confirmed the organising as agreed at the meeting in January</p> <ul style="list-style-type: none"> • Cricket Club Tea Party – Cllr Palfreyman with a formed committee • Beacon Hog Roast -Chair <p>June 2nd – Beacon Event – Hog Roast</p> <ul style="list-style-type: none"> • Chair organised a pre-meeting them at the village hall on 21st May to test the beacon equipment • Chair will set up plastic posts to tie bunting round to make a safety circle around the beacon as before on the Village Green Tables & Chairs will be set up inside and outside at the rear of the village hall. • Chair will bake union jack buns to serve with prosecco on green for beacon lighting. • It was agreed to purchase wine and squash to serve to accompany the hog roast, if residents wish for alternatives the pub is available. Donations would be acceptable to help with costs. • MP Dan Poulter has confirmed he is happy to attend and light the Beacon. • Bell ringers - the bell ringing team have confirmed they happy to ring the bells, 10 mins ahead of 9.45pm official lighting time. <p>Jubilee Celebration Mugs</p> <ul style="list-style-type: none"> • have been delivered to the Chair's address – as we have had no feedback on numbers required, they will be distributed on a first come first served basis for eligible children <p>June 3rd – Street Party at Easton Cricket Club</p> <ul style="list-style-type: none"> • Morning - Tables and chairs transport to cricket ground Friday morning 3rd – Councillor Siddall offered her horse box to help transport items to cricket pitch.

	<ul style="list-style-type: none"> Councillor Palfreyman had sent a comprehensive update email regarding the organisation progress to date.
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12.	<p>DATES OF THE NEXT MEETINGS:-</p> <p>The clerk had received a planning application, it was too late to be discussed in the current meeting, but would organise an extra ordinary planning meeting before the Annual Parish meeting.</p> <ul style="list-style-type: none"> Extra-ordinary Planning Meeting - 27th May 2022 – 7.15pm Annual Parish Meeting – 27th May 2022 – 7.30pm EPC Ordinary Parish Meeting – July 25th 2022 – 7.45pm
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Meeting closed at 21.30

Signed & Agreed

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Chair/Deputy Chair

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Date