**Easton Parish Council**

**EASTON PARISH COUNCIL**

**MINUTES OF THE MEETING - 15th November 2021 – 7.30pm**

**AT Easton and Letheringham Village Hall**

2 members of public in attendance.

Meeting opened 7.30pm

**MEETING TO OPEN**

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| **1** | **PRESENT & APOLOGIES**  The Chair opened the meeting and welcomed the Councillors and members of the public.  **Present Apologies:** None  Cllr S Piggott – Chair  Cllr F Siddall - Vice-Chair  Cllr D Balcombe  Cllr G Edwards  Cllr I Palfreyman  Cllr B Gibbon  Cllr M Birt  Alison Bramall – Parish Clerk/RFO  A member of the public said that they had concerns regarding the signage and agricultural vehicles pass through the traffic calming scheme.  Another member of the public said that she was very supportive of the scheme as it would make it a safer to walk in the village and was looking forward to when it would be implemented. |  |
| **2** | **DECLARATIONS OF INTERESTS**  **None** |  |
| **3** | **CONSIDERATION OF ANY DISPENSATION REQUESTS**  **None** |  |
| **4** | **MATTERS TO REPORT FROM ACTIONS OF LAST MEETING**  **Chairs Report**   * The Chair was contacted two weeks ago with an invitation from the Church to attend the Remembrance service and lay a wreath on behalf of the Parish Council. * Land Registry - The Chair returned the ID documents and Signed papers required for the solicitor to proceed further the Land Registry work.   **Clerks Report**   * Two dog bins had been installed on footpath signs in the village. * Completed all the required identification paperwork and submitted additional documentation regarding ownership of the three pieces land which will be registered to the Parish. * Obtained another quote for the hog roast. * Obtained a quotation for the Jubilee mugs. * Unable to source a supplier for Jubilee coins. * Obtained a quote for Parish Council insurance and took out the option to secure a fixed price for the next 3 years at a reduced rate. * Village green posts had been purchased and were in the process of being installed. |  |
| **5** | **APPROVE MINUTES FROM THE MEETINGS OF 30/9/2021**  **Council approved these minutes.** |  |
| **6** | **MEETING PROTOCOLS DURING THE COVID 19 PANDEMIC**  Council discussed options for holding Council meetings, whilst maintaining the safety of Councillors and Public during the pandemic. In view of the very high numbers of cases in Suffolk and emergence of new variants, Councillors discussed ways of keeping safe and minimising face to face contact. Government guidelines suggested sitting in a well-ventilated room with all the windows open, this would be very uncomfortable during the winter. **It was agreed in January, to hold a pre-meeting by zoom where issues could be discussed in details and then ratify the decisions at a face to face meeting.** |  |
| **7** | **FINANCE** |  |
| Approve Financial Statement – November 15th 2021  **This statement was approved**  **Christmas tree – Councillors agreed to fund the tree, Cllr. Siddall would source it and Cllr. Gibbon & Palfreyman offered to organise decoration.** |  |
| **8** | **BEACON EVENT**  Platinum anniversary Queen – village event June 2022.  Councillor Palfreyman was asked to check up on the Cricket Club’s availability on the 2nd June 2022.  **Councillors considered quotations for the Hog roast on June 2nd 2022 and agreed to book Huffers Hog Roast, but asked the Clerk to clarify cancellation arrangements. Proposed by SP and seconded by DB**  The Clerk had found a supplier of Jubilee mugs. **Councillors agreed to order these as late as possible. Clerk was actioned to find out the last order date.** | **AB**  **AB** |
| **9** | **ONE SUFFOLK WEBSITE SUBSCRIPTION**  To consider any improvements or changes  **Councillors agreed to continue paying for the village website invoice.** |  |
| **10** | **DATE OF NEXT MEETINGS**   * 24th January 2022 – 7.30pm EPC Ordinary meeting in Village hall   **Agenda items**   * Budget setting and precept * Queens Jubilee update |  |

Clerk/RFO Easton Parish Council – Alison Bramall