

**EASTON PARISH COUNCIL**  
**MINUTES OF ORDINARY PARISH COUNCIL MEETING**  
**Held on Monday 27<sup>th</sup> July 2020 at 7.30pm**  
**Over Zoom**

**Reports from District, County Councillors and Question time for members of the public – Duration time maximum 10 minutes - 2 minutes per person re Agenda items.**

1 members of public in attendance.

Meeting opened 7.30pm

**1 PRESENT & APOLOGIES**

**Present**

Cllr S Piggott – Chair  
Cllr F Siddall - Vice-Chair  
Cllr B Gibbon  
Cllr I Palfreyman  
Cllr D Balcombe  
Cllr M Birt  
Alison Bramall – Parish Clerk

**Apologies: N/a**

**2 DECLARATIONS OF INTERESTS**

- None

**3 CONSIDERATION OF ANY DISPENSATION REQUESTS –**

- None

**6 FINANCE –**

- 6.1. On-line banking** - the Clerk said that she had looked into on-line banking. As Easton Parish Council has a Community Account, there would be no charges for this facility.

The Clerk outlined the process which would be put in place to manage payments. She would administer and set up for payments on the system and notify the two signatories. The payment would only be made once the two authorisers had authorised the payments.

At the end of the year the accounts would need to be audited/verified by 2 councillors who were not bank signatories.

**The Council agreed to apply for on-line banking.**

**AB**

**1. PLANNING**

To discuss the following planning application:- Ref. No: DC/20/2514/FUL  
Removal of existing timber porch - construction of new brick built porch - 2 Framlingham Road Easton Suffolk IP13 0EJ

**The council agreed to support this application. The Clerk was action to write a letter of response to East Suffolk Planning department**

**AB**

## 7 HIGHWAYS

SCC Highways traffic calming proposal - Councillors had had a meeting with the Highways Officer (HO) on July 21<sup>st</sup> 2020 and had discussed the proposal in detail. Leading on from the meeting, the Councillors had a number of further comments to add for consideration.

- With regard to the width of the pull outs, Councillor Siddal said that large farm vehicles were 3.5 – 4.0m wide (*need to check these dimensions with Fi*) and therefore they need to be wide enough to accommodate the farm vehicles. It was suggested that the gates could be hinged to allow larger vehicles through the village.
- It was noted that any pullout would have to be more that 50m from the village entrance/exit and 30mph sign.
- The Councillors wanted to understand the benefits of 3 or 4 pull outs. It was noted that parked cars act as “traffic calming” and that drivers tend to speed up between pull outs. That was why the HO had recommend 4.
- Some villagers park on the street and therefore need to understand the impact their normal parking positions on the pull outs. The pull outs could also be very intrusive for the houses located near them.

Councillors said that as this scheme was going to change the village for the foreseeable future and it was important to get the correct scheme in place.

Councillors asked that they could meet with the HO on site to go through:-

- Exact position and dimensions of the pull outs
- The benefits of having either 3 or 4 pull outs
- Effect on on street Parking
- Effect on differing road widths

Councillors were asked to vote on the position of each pull out:

- First position (exit of village – Framlingham Road) – move slightly north to – agreed
- Second position (Hunt Kennels) – agreed \*
- Third pull out (Village Green) – agreed \*
- Fourth pull out (near School) –to be moved to nearest safe point to the School/Hopkins estate – agreed.

*\*Councillors will make a final decision on whether to have 3 or 4 pullouts after discussion with the HO*

It was suggested that it would be very useful to build a temporary mock-up of the scheme, which could be in place for a month. This would enable feedback on the scheme from the Councillors and the Village, before a final decision is made.

**The Councillors agreed to a site meeting with the HO and to investigate the costs of building a mock-up of the scheme. SP**

## **8. HOPKINS DEVELOPMENT - CONNECTING PATH**

Councillors said that the foot path which had been in the provision in place that did not meet the conditions specified. The current path is laid with thick bark, which is not a long term or all-season solution. In addition, it does not follow the route original specified. The current path is unusable for parents with buggies or wheelchairs. Although, it was also noted that that accessibility would be limited as the path finishes with steps and a gate style at the road. The original specification in the planning permission from Hopkins was for a tarmac path.

It was agreed that the current provision was not a long-term solution and this needed to be addressed before the path was adopted by the Hopkins Homes Management company (EWS).

**The Council agreed to contact East Suffolk Council to ask for an enforcement notice to be put in place. attached to the development. IP**

## **8. FOOTPATHS**

**8.1** One footpath has a broken finger post – this has been raised with the land-owners and reported to SCC.

**8.2** Footpath on Letheringham side of the river – a wasp nest was causing problems for walkers. This is not the Easton Parish Council's responsibility and the issue needs to be raised with the land owner.

**It was agreed that the Footpath Officer would contact the relevant parties to resolve these issues IP**

## **9. FORMATION OF ACTION PLAN FOR ANY IMPROVEMENTS FOR THE VILLAGE**

Action Plan for village assets and aspirations. - Councillor Palfreyman proposed to developing a strategic plan for the Council's four-year term of office. The plan would encompass and appraise all areas of the village.

**Councillors agreed to have a one-point meeting to develop the plan, which is scheduled on 7<sup>th</sup> September 2020 at 7.30pm – via Zoom**

## **10. CEMETARY**

Wildlife area at the Cemetery - volunteers had been maintaining a wildlife area in the cemetery. They had suggested that it would be informative and useful to have some signage regarding the flowers and insects which were present on the site.

**Members agreed to ask the volunteer to supply content for the signage and the Clerk would investigate costings.** **AB**

**10 WEBSITE**

The Chair and Clerk outlined how difficult the current website was to use. It was noted that there are presently 2 websites funded by the Council so there may be an opportunity to merge the 2 sites

The Clerk had received one quote for rebuilding the website, transferring the data and a customer portal (secure area for documentation). It was £299 for the set up and £20 per month which included the SSL certificate (security certificate) and one hour's maintenance per month.

**Members agreed to request a further 2 quotations for this work**

**AB**

**11. DOG FOULING**

Members agreed that this was an ongoing issue throughout the village and play area and has got worse since lockdown had been eased. The Chair suggested purchasing some signage to mark dog fouling areas.

Councillor Siddall said that she informs all her holidaymakers about the rules regarding dogs and supplies them with poo bags when they arrive in Easton. She said she would contact Letheringham Mill to see if they can work together to tackle this problem.

**Council agreed to fund the purchase of 5 dog fouling signs, at £15 each.**

**SP**

**Council agreed to ask the Clerk to write to the Chair of Letheringham to ask them to join with Easton to fight this problem.**

**AB**

**Council agreed contact the owners of Letheringham Mill**

**FS**

**13 EXTRA ITEMS FOR THE NEXT AGENDA**

None at present

**14 DATE OF NEXT MEETINGS**

Monday – 14<sup>th</sup> September 2020 at 7.30pm – Easton Parish Meeting – via Zoom

Monday – 2<sup>nd</sup> November 2020 at 7.30pm – Easton Parish Meeting – via Zoom

Monday – 11<sup>th</sup> January 2021 at 7.30pm – Easton Parish Meeting – location to be decided

Monday – 12<sup>th</sup> March 2021 at 7.30pm – Easton Parish Meeting – location to be decided

The Chair closed the meeting at 21.30pm

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Chair

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Date