

**EASTON PARISH COUNCIL**  
**MINUTES OF PARISH COUNCIL MEETING**  
**Held on Monday 21<sup>st</sup> March 2016 at 7.00pm**  
**at Easton & Letheringham Village Hall**

Reports from District & County Councillors, Police, and questions from members of public: -

4 members of public

Meeting opened at 7.15 pm

The Chair announced that prior to the meeting he Council had received the resignation of Cllr Parkinson this had been processed by SCDC.

**1 PRESENT**

Cllr S Piggott – Chair  
Cllr A Thomas – Vice-Chair  
Cllr F Siddall  
Cllr B Gibbon  
Cllr A Hollins  
Cllr M Coney

**APOLOGIES**

**2 DECLARATION OF INTERESTS - None**

**3 CONSIDERATION OF ANY DISPENSATION REQUESTS - None**

**4 MINUTES OF MEETING 16.11.16**

**5 MATTERS TO REPORT FROM ACTIONS OF LAST MEETING**

The Chair ordered and received delivery of two burial registers for the cemetery. All burials and internments can now be registered separately.

The Chair passed on the paperwork sent from the Co-Op for Mrs Crumb to Mrs Rook. Mrs Rook found that this paperwork had been sent in error.

The Chair has notified the County Emergency Planning officers that Cllr Gibbon is the Co-ordinator and contact for Easton Parish Council.

The Chair and Vice Chair arranged and met informally with the applicant for the role of Clerk, following this meeting a formal interview was arranged. The CEO and Deputy CEO of LCPAS attended the interview to ensure that the process complied, Vice Chair and Chair were present at the interview. Following the interview The Chair communicated with all Councillors that advice from LCPAS was, that the interview was successful, and an offer of the position should be made to the applicant. The Chair has sent a letter offering the position to Ian Mutter together with the Employment Contract which will need to be signed.

The Chair has met with Ian Mutter to show him the village, namely the areas that the Parish Council are responsible for, also to introduce the paperwork in preparation for tonight's meeting.

The Chair has registered the Queens 90<sup>th</sup> Birthday Beacon event with the Queens Pageant master, and has raised an order and invoice for the Beacon, The supplier will be meeting orders at the end of March. The Chair received a contact and quote from Cllr Hollins for a Hog Roast caterer. The Chair invited quotes from two

other caterers. Following the meeting in February it was decided to appoint Stephen Hambling. The Chair has notified him that his quote was successful, this is £10 per head for the Hog Roast, accompaniments, salad and bread rolls, and plates and cutlery etc. The Chair received notification that the synchronised lighting will be 7.30pm. The Chair approached the Rabble Choir who have the village hall booked on the night of the 21<sup>st</sup> April, it was explained that re-arranging their set booking was not possible for them. Alternatives need to be discussed under item 14. The Chair wrote to Dr Dan Poulter MP to invite him to light the Beacon, Dr Dan Poulter has accepted this invitation.

Following the meeting in February, as agreed and to follow the process, the Chair prepared for and attended the Planning Hearing with regard to Hopkins Appeal against the decision for refusal for planning permission for the development at Bentries Farm, this ran from 10am to 5.30pm on Tuesday 8<sup>th</sup> March. The Chair gave representations to support the submission of the Parish Council. The Chair also attended the site visit on March 10<sup>th</sup> with input to support the submission of the Parish Council. The Inspectors determination will take approximately 6 weeks.

## **6 FINANCE**

Council agreed to approve the Financial Statement and agreed that the two charities to assign Section 137-Donations to should be Age U.K. and Disability Advice Service.

- 6.1** Cllr Siddall reported on a Quote she had invited for the village grass cutting contract. Cllrs considered this alternative and agreed that the contract should remain with S.C.L. The Clerk was requested to send official confirmation of this appointment. **IM**

## **7 PLANNING**

Council agreed to pursue the process for funding should the Hopkins Planning Appeal for land at Bentries Farm need to proceed to the High Court. The Clerk was requested to proceed with this.

- 7.1** Following multiple complaints of the increasing light pollution in the village as a result of security lights, it was agreed that SCDC be notified and further information regarding the matter gathered under the Conservation status assigned to the village. The Clerk was requested to follow up with SCDC. **IM**

## **8 PLAYAREA – Cllr Siddall**

Cllr Siddall explained that now the appointment of S.C.L. was confirmed that the request be put forward to S.C.L. to do the required works as detailed in the R.O.S.P.A. survey a service that S.C.L offer, this was agreed by council members. **FS**

## **9 CEMETERY**

Council considered the information following being made aware that ashes had been scattered in this area, and that the family involved were happy to have a seat in this area and would donate a sign with a memorial plaque to their loved one. Council agreed to accept this and asked the Clerk to obtain the details from Carol Rook and write to them accordingly. **IM**

9.1 Council agreed to accept the application for Headstone design for Mr F Mitchell and agreed.

9.2 Council agreed that the Clerk takes over the administration as soon as possible and to make arrangements to meet Carol Rook for hand over.

IM

**10 COUNCILLOR TRAINING**

Council requested that the Clerk arrange the next training course in May for Planning training. Councillor's to consider dates for Planning training course.

IM

Confirmation of numbers for training – Finance – Hacheston Village Hall, Cllr Piggott, Cllr Coney and the Clerk will attend.

**11 DE-FIBRILATOR EVENT- VILLAGE HALL**

Councillors considered and agreed that an event will not be organised at present.

**12 EMERGENCY PLANNING**

Cllr Gibbon is compiling information required to formulate and record for Easton.

**13 FOOTPATHS**

A letter has been received by Mrs J Pollock with regard to the footpaths around Jockeys Barn, the surface is interrupted by hoof prints which Mrs Pollock does not find acceptable.

**14 QUEENS 90<sup>TH</sup> BIRTHDAY BEACON – HOG ROAST VILLAGE EVENT-21.4.16**

Council members agreed to meet to discuss final arrangements on Mon April 11<sup>th</sup>, also to deliver a leaflet drop to residents in the village.

**15 CORRESPONDENCE**

A letter from Mrs J Pollock details her unhappiness with the landscaping of residents' private curtilage. The Parish Council is unable to get involved in residents private land over which there is no public access or footpath. Verges are the responsibility of Highways.

**16 ITEMS FOR NEXT AGENDA**

**17 DATE OF NEXT MEETING**

May 16<sup>th</sup> Annual Parish Council Meeting  
May 20<sup>th</sup> Annual Parish (Village) Meeting

Meeting closed 8.50pm

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Chair

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Date