

EASTON PARISH COUNCIL

Draft Minutes of the Meeting held at Easton and Letheringham Village Hall at 7:15pm
on Tuesday 11th November 2014.

<p>Present: Cllr Owen (Chair) Cllr Gibbon Cllr Boon Cllr Coney Cllr Kerr Cllr Hollins</p>	<p>In Attendance: John Lavery (<i>Clerk</i>) 3 members of the Public</p>	<p>Apologies Cllr Smith PCSO Hassler</p>
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<p>EPC145/14 Chairman's Welcome</p> <ul style="list-style-type: none"> The Chair welcomed everyone to the meeting. Cllr Boon then Proposed a motion to suspend standing order 1L for the duration of the meeting. Since filming at meetings has become legal standing order 1L is now redundant. The Chair explained that until new standing orders had been approved, standing order 1L would have to be suspended before every Parish Council meeting. The motion was seconded by Cllr Coney and approved by all. 	
<p>EPC146/14 Public Forum</p> <ul style="list-style-type: none"> No member of the Public wished to speak 	
<p>EPC147/14 To Receive Apologies</p> <ul style="list-style-type: none"> Apologies had been received from Cllr Smith who has work commitments. PCSO Hassler had hoped to attend assuming duties allowed. In fact he wasn't able to attend but had already forwarded his report. 	
<p>EPC148/14 Declarations of Interest / Dispensation Applications</p> <ul style="list-style-type: none"> None received 	
<p>EPC149/14</p> <ul style="list-style-type: none"> To consider the approval of the Planning meeting minutes of 16th September 2014. These were signed subject to the following omissions being noted: 1. That the Clerk's attendance at the meeting was missing 2. That Cllr Hollins had left the meeting after expressing his views in accordance with his partial dispensation. Approval was proposed by Cllr Gibbon, seconded by Cllr Boon and agreed by all. To consider the approval of the Parish Council meeting minutes of 16th September 2014. Approval was proposed by Cllr Boon, seconded by Cllr Gibbon and agreed by all. To consider the approval of the Local Plan Meeting minutes of 24th October 2014. Approval was proposed by Cllr Hollins, seconded by Cllr Gibbon and agreed by all. 	
<p>EPC150/14 District & County Councillors Reports</p> <p>Neither Councillors attended or sent reports</p>	

EPC151/14 PCSO Christian Hassler (report received prior to the meeting)

CRIME UPDATE

There have been **3** reported Crimes for EASTON from 1ST September 2014 - 31ST October 2014.

2 X Theft Other – theft from a road side stall 19/09/2014 repeat 22/09/2014

1 X Common Assault – Village Hall parish council meeting 16/09/2014

EPC152/14 Clerk's Report on Matters Arising from the Minutes.

Nearly everything I would have referred to in this report is already being covered on the Agenda.

Application by Larry King to inter his Mother's ashes in Easton Cemetery.

Mr King has been informed of the Council's decision by the Chair.

Clerk

EPC153/14 Finance Report

Current Balances

(after all approved payments)

Current Account

£4,398-17

Deposit Account

£11,922.80

Total

£16,320-97

Receipts since last meeting:

Half year precept

£3,550-00

Sub Total

£19,870-97

Payments to be approved at this meeting

SCL Landscape Management

£40-20

(Grass cutting in September)

Clerk's Pay for October & November.

£306-28

SALC Seminar fee (Filming at Meetings)

£36-00

Cllr Boon's Travel costs for seminar

£25-20

Clerk's Expenses April – November

£103-00

Total Payments

£510-68

Usable Balance after the meeting

£19,360-29

EPC154/14 Cemetery – Maintenance Costs

Quotes for grass & hedge cutting from SCL Landscape and Richard Saunders had been circulated before the meeting. The quotes were laid out differently making it rather hard to work out which was the better value for money. In simple terms the costs were as follows.

SCL Landscape £382 + VAT = £458-40 - (N.B. VAT can be claimed back by the Council)

Richard Saunders = £450

It is believed that Richard Saunders as a sole trader doesn't charge VAT.

The Councillors view was that going ahead with this cut now that the grass has almost stopped growing, would give a good period of tidy appearance to the Cemetery. They all asked that the Chair and Clerk decide which is best value and go ahead ASAP. Cllr Coney believed that he knew a contractor who could do this work more economically. He will ensure that this Contractor can quote against the work. The Chair and Clerk will then choose which of the 3 quotes is best value and order the work

Chair & Clerk

<p>EPC155/14 Cemetery – Tablets Cllr Boon was concerned that there had been an increase in demand for tablets that sit up rather than lying horizontal to the ground. He felt that this was going to make cemetery maintenance more difficult and was proposing restrictions on the erection of tablets in the designated areas. The Chair asked that this matter be adjourned until the new Clerk had completed his/her Cemetery Course. All agreed.</p>	
<p>EPC156/14 Parking on the Village Green It was pointed out that this was only a problem when the White Horse had a film evening, therefore was it worth installing mini bollards when perhaps temporary barriers would suffice. The chair undertook to discuss this with Matt the manager</p>	Chair
<p>EPC157/14 Budget for 2015 – 2016 A draft Budget was circulated for Councillors to peruse before the next meeting. The budget was approx 19% more than this year. The increase was mostly due to grass cutting and strimming in the play area which had previously been done by volunteers. The Chair pointed out that due to the way the precept is calculated an increase in budget of 19% does not necessarily mean the precept will need to increase by that amount. This item would be discussed in depth at the January meeting. Cllr Kerr pointed out that even with the proposed increase in expenditure on services that admin made up almost 48% of the total budget.</p>	Next Meeting
<p>EPC158/14 Review incident at the Planning Meeting of 16th September The discussion included a number of topics. These included what action to take to avoid similar incidents in the future. The Chair had discovered from SALC that the PC cannot ban an individual from attending a meeting unless that person has been asked to leave a meeting previously. This incident was aggravated by the presence of young children. The clerk was asked to check if children under a specific age can be excluded from future meetings. There are sections within standing orders that cover disorderly conduct including 10a and 10b. However, this incident actually happened after the meeting had closed. The Police can be asked to attend but aren't obliged to come. In the case of this incident a formal complaint has been made to the Police by the victim, which is currently being investigated. Councillors felt that a repeat of this occurrence was only remotely likely at a meeting where a similar controversial subject was a featured topic. Should this arise they might consider a Police presence.</p>	Clerk
<p>EPC159/14 Installation of Bollards / Safety barrier next to kennels The Chair had managed to get a quotation but the Company went bust shortly after. This type of job isn't popular in construction as it's not profitable unless done in conjunction with other work. However, the Chair has sourced 3 Companies that are willing to quote. He therefore expects to have prices ready for consideration at the January meeting. Cllr Coney offered to see if the Village Hall committee would contribute towards the work.</p>	Next Meeting Cllr Coney
<p>EPC160/14 Highway signage at Pound Corner The County Council may have scheduled this work in for December. The Chair was concerned whether the PC felt they should approve money as a contribution to the scheme. Councillors agreed that as they had not yet been approached for a contribution they would wait to see if they were asked first.</p>	
<p>EPC 161/14 Clerk's report on Urgent Decisions since the last meeting The Clerk had nothing to report.</p>	
<p>EPC162/14 Officers and Representatives Reports Cllr Boon reported that there had been overhanging vegetation along the footpath adjacent to Martley Hall's land. As Footpath Officer Cllr Boon contacted the County Council. Since then all the offending vegetation has been removed.</p>	

EPC163/14 Correspondence

No correspondence had been received

EPC164/14 Matters to be brought to the attention of the Council for the next meeting.

Protocol from SALC regarding Filming at Meetings

Budget

Consideration of Quotations for Bollards / Safety Barrier

EPC165/14 Dates of Future Meetings

- The next Parish Council Meeting will be held on Tuesday 13th January 2015
- The following Parish Council Meeting will be held on Tuesday 3rd March 2015

Meeting closed at 8.15pm.

Chairman:

Date:

DRAFT