

Easton Parish Council

MEETING OF EASTON PARISH COUNCIL ON MONDAY 20 JANUARY 2025 – 7.45PM Easton & Letheringham Village Hall

**Councillors are summoned to attend
Members of the Public and Press are invited**

AGENDA

1. **PRESENT & APOLOGIES**
2. **COMMENTS FROM MEMBERS OF THE PUBLIC ON ITEMS ON THIS AGENDA AND FOR CONSIDERATION OF FUTURE AGENDA ITEMS**
(maximum duration ten minutes, up to two minutes per person)
3. **RECEIVE REPORTS FROM DISTRICT AND COUNTY COUNCILLORS**
4. **RECEIVE ANY CHANGES TO MEMBERS INTERESTS**
5. **RECEIVE ANY DECLARATIONS OF INTERESTS RELATING TO AGENDA ITEMS**
6. **APPROVE MINUTES OF MEETING HELD ON 18 NOVEMBER 2024**
7. **POLICY REVIEW:**
 - 7.1. To review and adopt the updated Financial Regulations for 24/25
 - 7.2. To review and adopt the Risk Assessment for 24/25
 - 7.3. To review and adopt the Internal Controls Checklist for 24/25
8. **FINANCE MATTERS:**
 - 8.1. Confirm bank account balances (Community Account £2,956.73 & Business Premium Account £7,403.14 at 13 January 2025)
 - 8.2. Consider and approve Financial Statement dated 13 January 2025
 - 8.3. Consider retrospective approval for Neighbourhood Plan printing costs which had increased from the beginning of the year quote £188.00 to £208.00
 - 8.4. Consider retrospective approval for the purchase of new Christmas Tree lights £30.15
9. **APPOINT COUNCILLOR TO COMPLETE INTERNAL CONTROL REPORT**
10. **CONSIDER AND APPROVE BUDGET FOR 2025/2026**
 - 10.1. Consider funding for the Easton Village News
 - 10.2. Discuss and agree approach to further fund onesuffolk village website

11. **AGREE AND SET PRECEPT FOR 2024/2025**
12. **REVIEW INTERNAL AUDIT RECOMMENDATIONS FROM 2023-2024 AND AGREE ACTION PLAN**
13. **AGREE APPOINTMENT OF INTERNAL AUDITOR FOR 2024-2025 AUDIT**
14. **MATTERS TO REPORT FROM ACTIONS OF LAST MEETING:**
 - 14.1. Chair's report
 - 14.2. To receive reports from Cllrs that attended the Sizewell Forum held at the village hall on 9 December 2024
 - 14.3. Progress of Residents Play Area Survey questions and format to be agreed (Item 18)
15. **UPDATE ON CAR PARK – LONG-TERM PARKING OF HORSE BOX ETC. TO CONSIDER ACTIONS**
16. **DISCUSS PHOSPHATE LEVELS IN RIVER DEBEN**
17. **DISCUSS AND AGREE APPROACH TO ANGLIAN WATER ABOUT ADEQUACY OF WATER RECYCLING FACILITIES IN VILLAGE**
18. **UPDATE ON PLAY AREA SURVEY TO RESIDENTS - COMPILATION TO ASCERTAIN THE IMPORTANCE OF A PLAY AREA AND WHAT TYPES OF EQUIPMENT SHOULD BE INCLUDED**
19. **CONSIDER CORRESPONDENCE RECEIVED:**
 - 19.1. Consider response to letter sent to Paul West (SCC) and Patrick Spencer (MP)
20. **SUGGESTED AGENDA ITEMS FOR NEXT MEETING**
 - 20.1. Sizewell C impact forums to decide on level of PC involvement and contact with Sizewell C.
21. **DATES OF NEXT MEETING**

24 March 2025
22. **FIX DATES FOR ANNUAL PARISH MEETING AND ANNUAL GENERAL MEETING**