

Easton Parish Council

ORDINARY PARISH COUNCIL MEETING

MONDAY 2nd November 2020 – 7.30PM

Virtual zoom meeting

AGENDA

Councillors are summoned to attend. Public and Press are invited. If you would like to attend, please contact the Parish Clerk for a meeting invitation, only those that have notified the Clerk directly will be able to access the meeting -

parishclerk@eastonpc.org.uk

WELCOME

REPORTS FROM DISTRICT, COUNTY COUNCILLORS, & QUESTION TIME FOR MEMBERS OF PUBLIC—Duration time maximum 10 minutes - 2 minutes per person.

MEETING TO OPEN

- 1 PRESENT & APOLOGIES
- 2 DECLARATIONS OF INTERESTS
- 3 CONSIDERATION OF ANY DISPENSATION REQUESTS
- 4 MATTERS TO REPORT FROM ACTIONS OF LAST MEETING
- 5 APPROVE MINUTES FROM THE MEETINGS OF 7/9/2020 & 14/9/2020
- 6 COUNCILLOR TRAINING - Councillors to consider training requirements
- 7 APPLICATION FOR CO-OPTION OF CASUAL VACANCY
Cllrs to consider application and vote
- 8 FINANCE
 - 8.1 Approve Financial Statement – 2nd November 2020
 - 8.2 Budget and Precept setting year 2022
 - 8.3 Standing orders amendment:
To add to – **S.25- Restrictions on Councillors activities**
 - a. Unless duly authorised no councillor shall:
 - i. inspect any land and/or premises which the Council has a right or duty to inspect; or
 - ii. issue orders, instructions or directions.
which includes the Clerk/RFO. All actions, instructions and directions can only be given following agreement by the whole council at council meetings.

- iii. **Contacting the Clerk/RFO for reasons that are not as detailed in s.25 (ii) should be by e.mail, to allow management of work hours, all e.mails to be cc'd to the Chair of the Parish Council.**

8.4. Financial Regulations amendment

4.8. The RFO shall regularly provide the council with a statement of receipts and payments to date under each head of the budgets, comparing actual expenditure to the appropriate date against that planned as shown in the budget. These statements are to be prepared at least at the end of each financial quarter and shall show explanations of material variances. For this purpose, "material" shall be in excess of [£100] or [15%] of the budget.

Queries should be submitted to the RFO ahead of the parish council meeting so that any corrections can be in place at the meeting for approval.

And

To adjust Financial Regulations para 2.2.

To read, a verification of bank statement reconciliation should be made by non all Cllrs to include non-signatories.

Or

To Appoint non-signatory councillors to sign off bank statement reconciliations.

9 PLANNING

To discuss the following planning applications:-

**9.1 Oakburn 10 Harriers Walk Easton Suffolk IP13 0HA
Ref.No: DC/20/3759/TPO|**

DC/20/3759/TPO | T1 Oak tree in front garden of 10 Harriers Walk - Remove major deadwood from crown T2 Lime tree in rear garden - remove basal growth T3 Lime tree in rear garden - remove basal growth T4 Lime tree in rear garden - remove basal growth T5 Sycamore tree on rear boundary of garden - small self seeded Sycamore tree which has grown up next to old wall. Fell to ground level to prevent damage to wall. T6- T9 Row of mixed trees along road - Carry out crown raise to approximately 5m to allow vehicle traffic to pass without hitting low branches | Oakburn 10 Harriers Walk Easton Suffolk IP13 0HA

**9.2 Martley Hall Framlingham Road Easton Suffolk IP13 0EN
Ref. No: DC/20/3670/DRC |**

DC/20/3670/DRC | Discharge of Condition No.12 of DC/19/4385/FUL - Improvement of existing entrance to site and relocation of access road through site - Arboricultural Method Statement Installation of 'No-Dig' Hard Surface | Martley Hall Framlingham Road Easton Suffolk IP13 0EN

**9.3 Home Farm Wickham Market Road Easton Suffolk IP13 0ET
Ref. No: DC/20/3826/VOC |**

DC/20/3826/VOC | Variation of Condition Nos. 2, 3, 4 and 6 of DC/18/1506/FUL and DC/19/4766/VOC and DC/20/1285/FUL - Conversion of existing agricultural Barn (plot 7) to two residential units (amendment from 1 unit previously approved under approval 18/1506 and amended under approval 19/4766) & including raising the roof pitch to the garage of Plot 1 & 2. | Home Farm Wickham Market Road Easton Suffolk IP13 0ET

9 HIGHWAYS

9.1 SCC Highways traffic calming scheme

To receive responses to Speed Calming proposal Mail Shot and agree responses to those who replied:

Parish Council SCC Highways is responsible for the design of scheme so that can be delivered- it has to pass their Safety Audit and must delivered in accordance with this audit, this involves the involvement of the SCC Highways legal representatives.

9.2 Road Closure and Diversion through Easton

Road works closing Framlingham to Wickham Market B1116 diverted everything through Easton. Council to consider any actions.

10 ACTION PLAN

Forecast viability of Action Plan items - Council to consider proposals from Easton Parish Council Action Plan 2020 -2023

11 CEMETARY

11.1 Adopting updated rules in line with Authority and Church rules – to maintain consistency for Funeral Directors and Stone Masons.

11.2 To consider request for an addition installation to headstone

12 QUIET LANES PROJECT

Easton has registered for this initiative; Council to discuss and decide who could take the lead on this work. www.quietlanessuffolk.co.uk

13 EXTRA ITEMS FOR THE NEXT AGENDA

- Website

14 DATE OF NEXT MEETINGS

11TH JANUARY 2021 at 7.30pm