Easton Parish Council

Ordinary Parish Council Meeting
Easton and Letheringham Village Hall
On 30th January 2017 at 19:30
Councillors are summoned to attend, Public and Press are invited

AGENDA

Welcome

Reports From District, County Councillors, Police, and **Question Time** For Members Of Public
Duration: maximum 20 minutes - 3 minutes per person

Meeting to open

1. Present and Apologies

2. Declarations Of Interest

3. Consideration Of Any Dispensation Requests

(Requests must be received in writing prior to the meeting)

4. Minutes Of Meeting 28/11/2016

Approve, sign and adopt

5. Matters To Report From Actions Of Last Meeting

6. Finance

6.1 Consider and approve Financial Statement

6.2 Update from Clerk on bank account management; sign cheques

6.3 Decision on 2017-18 Grass and Landscape Maintenance contract (including commemorative circle and memorial bench)

6.4 Consider Clerk's pay, expenses and training

6.5 Consider draft Expenses Policy proposed for adoption at March meeting

7. Highways

Consider printing in Parish News a reminder that the Suffolk County Council logging system can be used for reporting by the public, not just the PC

8. Planning

8.1 Decisions: DC/16/2920/FUL appeal decision

8.2 Any updates on applications

Easton Parish Council

9. Annual ratification of documents and issues arising from documents

9.1 Update from Clerk's Health and Safety (H&S) course. Ratify current PC Risk Assessment. Consider whether Clerk should during 2017 review the Assessment and create a H&S Policy

9.2 Ratify Standing Orders, Financial Regulations and system of internal control

10. Appointment of Internal Auditors for 2017-18

Internal Auditor appointment – proposed to confirm Heelis & Lodge

11. Play Area

11.1 Update on resurfacing – called forward from last meeting

11.2 Any issues arising from Royal Society for Prevention of Accidents (RoSPA) inspection - called forward from last meeting

12. Car Park

Any updates

13. Cemetery

Any updates

14. Footpaths

Progress on problems with signage

15. Correspondence

16. Items For Next Agenda

17. Date Of Next Meeting

17.1 Agree date of next PC Meeting – proposed 27/03/2017

17.2 Agree date of Annual PC Meeting 2017 – proposed 31/05/2017

17.3 Agree date of Annual Parish Meeting 2017 – proposed 05/05/2017

This Meeting is open to The Public and Press - Clerk to Easton Parish Council – Contact Mr W Dicks - Tel: 01728 638453

Signed: W Dicks