**Easton Parish Council**

**Financial Report – 20th May 2019**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Cheques presented for payment at this meeting:**

|  |  |  |
| --- | --- | --- |
| **Transaction detail** | **Precept/Reserve/****Funding** | **Amount £** |
| **PC – Business:** |  |  |
| Reimburse – S.Piggott – Rose bush leaving gift Mr&Mrs Rook | Comm projects | 22.99 |
| Kindlewood – March – village grass cutting & hedge cutting cem | Precept | 392.40 |
| Kindlewood – April -village grass cutting | Precept | 507.60 |
| Reimburse- S.Piggott- Files, envelopes, memory stick | Precept | 26.89 |
| Ladywells – PAYE services – C.Eastall, (invoice not passed on- includes HMRC charges for non-filing) | Precept | 78.00 |
| EON – CP lighting | Comm projects | 76.60 |
| Village Hall Hire – May 20th & May 24th | Comm projects | 57.00 |
|  | **TOTAL** | **£1,161.48** |

**Current position before above all amounts are paid:**

**Community Account £ 22,300.54 (includes CIL receipts from SCDC & NP grant funding receipts)**

**Business Savings Account £ 11,969.69**

 **\_\_\_\_\_\_\_\_\_\_\_\_**

 **TOTAL £34,270.23**

**NOTE: TOTAL held = £34,270.23 minus Grant receipts which total £ 21,680= £12,590. Reserve tables total ie £4,700 this leaves £7,890 as not ear marked - £4,000 of which is over the allowance that can be held this now needs planned expenditure to bring monies held in addition to the precept to £8,500 – suggest - Play Area equipment, any other-for spending (not holding)**

 **BANK STATEMENTS**

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|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Date** | **Reason** | **Cheque No** | **Payments £** | **Receipts £** | **Balance £** |
|  |  |  |  |  | **21,741.58** |
| 22.3.19 | Reimburse-S.Piggott-Printer ink | 101147 | 63.08 |  | 21,678.50 |
| 1.4.19 | PC Insurance -add on-signposts | 101146 | 12.35 |  | 21,666.15 |
| 3.4.19 | V.Hall Hire | 101148 | 22.00 |  | 21,644.15 |
|  | V.Hall Hire | 101149 | 22.00 |  | 21,622.15 |
| 8.4.19 | HMRC-reclaimed VAT |  |  | 3,216.15 | 24,838.30 |
| 10.4.19 | Burial headstone fee.-Potter |  |  | 50.00 | 24,888.30 |
| 17.4.19 | NP- consultant fees | 101152 | 1,743.48 |  | 23,144.82 |
|  | NP-consultant fees | 101153 | 568.56 |  | 22,576.26 |
| 25.4.19 | Speed-gun annual calibration | 101150 | 267.60 |  | 22,308.66 |
|  | Speed gun batteries | 101151 | 8.12 |  | 22,300.54 |
|  |  |  |  |  |  |

**CURRENT BALANCE - COMMUNITY ACCOUNT £22,300.54**

**BUSINESS SAVINGS ACCOUNT**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Date** | **Reason** | **Cheque No** | **Payments £** | **Receipts £** | **Balance**  |
|  |  |  |  |  | **11,945.84** |
| 27.4.18 | Interest |  |  | **5.96** | **11,951.80** |
| 28.9.18 | Interest |  |  | **5.96** | **11,957.76** |
| 3.12.18 | Interest |  |  | **5.96** | **11,963.72** |
| 3.3.19 | Interest |  |  | **5.97** | **11,969.69** |

**CURRENT BALANCE - BUSINESS SAVINGS ACCOUNT £11,969.69**

**EASTON PARISH COUNCIL BUDGET YR END ’20- EXPENDITURE AT 20.5.20**

|  |  |  |  |
| --- | --- | --- | --- |
|  | Budget 2019/2020 | Expend at 20/5/2019 | Budget Balance |
| **ADMINISTRATION** |   |  |  |
| Clerks Salary  | 3,700.00 |  |  |
| Post/Tel/Stat/Print Ink/Mileage | 250.00 | 104.89 |  |
| Insurance-Parish Council | 415.00 |  |  |
| Audit Fees- Ext & Internal | 375.00 |  |  |
| CAS (Suff Acre) M’ship | 60.00 |  |  |
| Village Website-Annual fee | 60.00 |  |  |
| PC Website – Annual fee | 70.00 |  |  |
| Village Hall Hire | 130.00 |  |  |
| Speed Gun – Annual Calibration | 267.00 |  |  |
| LCPAS – Council Advisory Service | 100.00 |  |  |
| **VILLAGE GREEN** |  |  |  |
| Grass Cutting | 735.00 | 168.00 |  |
| Xmas Tree | 150.00 |  |  |
| **VERGES/WALL**  |  |  |  |
| Grass Cutting \*(budgeted with Vill Green) | 270.00 | 108.00 |  |
| **CAR PARK** |  |  |  |
| Grass Cutting \*(budgeted with Vill Green) | 125.00 | 72.00 |  |
| Shrub Trimming | 100.00 |  |  |
| **PLAY AREA** |  |  |  |
| Grass Cutting – Rec/Play Area | 840.00 | 210.00 |  |
| ROSPA Annual Inspection | 100.00 |  |  |
| Hedge Cutting | 300.00 |  |  |
| **CEMETERY** |  |  |  |
| Grass cutting | 700.00 | 168.00 |  |
| Hedge Cutting | 350.00 | 174.00 |  |
| **Section 137 – Charity donations** | 000.00 |  |  |
| **TO CAPITAL RESERVES** |  |  |  |
| **Community Projects Fund** | 100.00 |  |  |
| **Training Fund** |  |  |  |
| **Election Fund** |  |  |  |
| **Grants Fund** |  |  |  |
| **TOTAL** | **8,550.00** |  |  |
| **TOTAL PRECEPT** | **8,500.00** |  |  |

* **\*All high-lit amounts to be spent from the Community Reserves – yr end 2020**

**RESERVES**

**EASTON PARISH COUNCIL**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Receipt** | **Expenditure** | **Reason** | **Balance** |
| **COMMUNITY PROJECTS**  |  |  |  |  |
| 17.8.15 | 7,000.00 |  |  | 7,000.00 |
| Yr End 2016 | 100.00 |  |  | **7,100.00** |
| Speedwatch equipment |  | 257.40 |  Equipment |  |
|  “ “ |  | 39.95 |  “ |  |
| 16.6.15-Speedwatch gun  |  | 539.20 |  |  |
| Refreshment Ann Par Meeting |  | 42.93 |  | 6,220.52 |
| Queens 90th Birth Beacon |  | 358.80 | Purchase of Beacon | 5,861.72 |
| Village Hall Grant  |  | 400.00 |  | 5,461.72 |
| Car Park Lighting  |  | 122.77 | Street Lighting charges | 5,338.95 |
| Yr End 2017 | 100.00 |  |  | **5,448.95** |
| Queens 90th Birthday Event |  | 820.00 | Hambling Catering – Hog Roast-Beacon Event | 4,628.95 |
|  |  | 50.00 | FramTrade –Beacon Gas & Cannister | 4,578.95 |
|  |  | 70.00 | Farmhouse Catering-Queens birthday buns | 4,508.95 |
|  |  | 35.20 | Re-imburse Cllr Piggott- Beacon Event,bunting,veggie burgers,table cloths, elderflower drink, rubbish bags | 4,473.75 |
|  |  | 238.80 | Comm Speed Gun Annual Calibration | 4,234.95 |
|  |  |  12.00 | Re-imb Cllr Thomas – lighting gas | 4,222.95 |
| Retrospective Grant V.Hall |  | 400.00 | Unpaid for year end 2015 | 3,822.95 |
|  |  | 70.00 | Re-imb Cllr Thomas for Xmas tree | 3,752.95 |
| Yr End 2018 | 100.00 |  |  | **3,852.95** |
|  |  | 954.00 | New Notice Board | 2,898.95 |
|  |  | 5.98 | Speedwatch equipment | 2,892.97 |
|  |  | 57.07 | Car Park Street Lighting charges | 2,835.90 |
|  |  | 142.47 | Goal nets- Play Area | 2,693.43 |
|  |  | 200.40 | Play Area -Bin and fittings | 2,493.03 |
|  |  | 267.60 | Comm Speed Gun Annual Calibration | 2,225.43 |
|  |  | 200.00  | Hog Roast deposit | 2,025.43 |
|  |  | 245.00 | Car Park Hedge cutting & Clearance  | 1,780.43 |
|  |  | 140.00 | Christmas 2017 – Tree | 1,640.00 |
| Yr End 2019 | 100.00 |  |  | 1,740.00 |
| 14.5.18 |  | 267.60 | Unipar Speedgun annual service | 1,472.40 |
|  |  | 64.66 | EON – CP Electricity | 1,407.74 |
|  |  | 600.00 | NGF – Swing repair play area | 807.74 |
|  |  | 8.46 | J.McAvoy – Speedgun batteries-reimburse | 799.28 |
|  |  | 22.00 | Hall hire – split invoice-April | 777.28 |
|  |  | 48.00 | Ladywell -PAYE services – Bill Dicks | 729.28 |
|  |  | 22.00 | Hall hire - May | 707.28 |
| From assigned monies | 1,5000 |  |  | 2207.28 |
| 10.9.18 |  | 450.00 | RWL Contractors-car park bins platform | 1757.28 |
|  |  | 22.00 |  Hall Hire  | 1735.28 |
|  |  | 6.50 | Re-imbursement S Piggott AGARS | 1728.78 |
|  |  | 2.11 | Re-imbursement C Eastell AGARS | 1726.67 |
|  |  | 50.00 | Each S137  | 1676.67 |
|  |  | 50.00 | Air Ambulance S137 | 1626.67 |
| 5.11.18 |  | 103.00 | Shaws Burial Book | 1523.67 |
|  |  | 20.60 | Shaws Burial Book - VAT | 1503.07 |
|  |  | 125.57 | WW1 Beacon event- Flyer mailshott | 1377.50 |
|  |  | 32.73 | WW1 Beacon event tablecloths, cake decs | 1344.77 |
|  |  | 12.37 | WW1 Beacon event bunting | 1332.40 |
|  |  | 92.40 | ROSPA report Play Area | 1240.00 |
| 18.3.19 |  | 44.00 | Hall hire – meetings 16.2.19 & 18.3.19 | 44.00 |
| Yr End 2020 | 100.00 |  |  | 1196.00 |
|  |  | 76.60 | Eon car park lighting | 1119.40 |
|  |  | 22.99 | Leaving gift rose bush – C&J Rook | 1096.41 |
|  | £3,500 |  | Allocation of monies over and above precept receipts | **4,596.41** |
|  |  |  |  |  |
| **TRAINING FUND** |  |  |  |  |
| 17.8.15 | 1,000.00 |  |  | 1,000.00 |
| Yr End 2016 | 100.00 |  |  | **1,100.00** |
|  |  | 120.00 | Cllr Training - 25th Feb 2016 | 980.00 |
|  |  |  50.00 | Finance Training-22.3.16 | 930.00 |
|  |  |  120.00 | Planning Training-23.5.16 | 810.00 |
|  |  | 50.00 | 2 x H&S courses - Clerk and Chair | 760.00 |
|  |  | 120.00 | Clerk training 2016 | 640.00 |
| Suffolk.Cloud website |  | 70.00 | Clerk web training | **570.00** |
|  |  |  |  |  |
| **CEMETERY MANAGEMENT** |  |  |  |  |
| 17.8.15 | 2,000.00 |  |  | 2,000.00 |
|  |  | 342.00 | Hedge cutting- March 2017 | 1,658.00 |
| 19.3.18 |  | 342.00 | Hedge cutting -March 2018 | **1,316.00** |
|  |  |  |  |  |
| **ELECTION FUND** |  |  |  |  |
| 17.8.15 | 500.00 |  |  | 500.00 |
| Yr End 2016 | 100.00 |  |  | **600.00** |
|  |  | 100.00 | SCDC May 2015 Uncontested Election | **500.00** |
| **GRANTS FUND** |  |  |  |  |
| Yr End 2018 | 1,000.00 |  |  | **1,000.00** |
| Sept 2018 |  | 400.00 | Easton Village Hall | **600.00** |
| **NEIGHBOURHOOD PLAN** | **3,000.00** |  |  |  |
|  |  |  | Expenditure beyond total £9,000 Gov Grant | **3,000.00** |
| Jan 2018 |  | 62.12 | SG expenses – printing ink |  |
|  |  | 52.32 | NP Event Banner |  |
|  |  | 60.00 | On-Line Mapping Service |  |
|  |  | 18.16 | Launch event- coffee/tea etc |  |
| May 2018 |  | 141.43 | B.Boon reimbursement exhibition materials |  |
|  |  | 33.50 | S.Piggott – reimbursement – special delivery-returning underspend cheq & Delivery of Questionnaires to Tiptree, Essex |  |
|  |  | 72.00 | Hall Hire 21.4.18 – Character Assessment training-split invoice |  |
|  |  | 1,908.00 | Fieldwork–Questionnaire analysis report |  |
| July 2018 |  | 33.09 | Non Alcoholic drinks |  |
|  |  | 15.99 | Plastic glasses |  |
|  |  | 11.83 | Paper plates |  |
|  |  | 60.00 | Parish Online Mapping service | **531.56** |

**GRANT FUNDING - FUNDS RECEIVED**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **TRANSPARENCY GRANT** |  |  |  |  |
| 2017 | 636.00 | 156.00 | 12 hours claimed by B.Dicks | **480.00** |
|  |  |  |  |  |
| **CIL MONIES SCDC** |  |  | **Community Infrastructure Levy to PC- 5 yr deadline to commit and spend** |  |
| Oct 2017- | 14,268.68 |  |  | **14,268.68** |
| 25.4.18 - | 1,486.79 |  |  | **15,755.47** |
|  |  |  |  |  |
|  |  |  |  |  |
| **NEIGHBOURHOOD PLAN -GOV.GRANT FUNDING- RECEIVED – LOCALITY**  |  |  |  |  |
| **1st Phase** | **4,632.00** |  | **LOCALITY NP GRANT FUNDING** | **4,632.00** |
|  |  | 962.50 | Consultant Fees -NP Launch |  |
|  |  | 577.50 |  “ “ - Evidence gathering  |  |
|  |  | 193.50 |  “ “ - Expenses |  |
|  |  | 385.00 |  “ “ - Land/Char Assess |  |
|  |  | 33.50 |  “ “ - Expenses |  |
|  |  |  | Project Costs  |  |
|  |  | 163.66 | Mail Drop |  |
|  |  | 38.00 | Print costs |  |
|  |  | 72.00 | Hall Hire |  |
|  |  | 260.00 | Caterer - cakes |  |
|  |  | 268.80 | Questionnaire printing |  |
|  |  | 284.00 | Questionnaire Mail out | **3,238.46** |
|  |  | 1,393.54 | Underspend returned to LOCALITY | **0000.00** |
| **2nd Phase** | **8,403.00** |  | **LOCALITY NP GRANT FUNDING** | **8,403.00** |
|  |  | 117.91 | Summer event Prosecco |  |
|  |  | 275.00 | Caterer – canapes and cake |  |
|  |  | 38.10 | Bettaprint Flyers |  |
|  |  | 168.84 | Summer event mail drop |  |
|  |  | 84.00 | Summer event hall hire |  |
|  |  | 1,743.48 | NP- consultant fees |  |
|  |  | 568.56 | NP-consultant fees | **5,407.11** |