**Easton Parish Council**

**Financial Report – 18th March 2019**

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**Cheques presented for payment at this meeting:**

|  |  |  |
| --- | --- | --- |
| **Transaction detail** | **Precept/Reserve/**  **Funding** | **Amount £** |
| **PC – Business:** |  |  |
| Reimburse – Chair – Printer Inks | Precept | 63.08 |
| CAS addition to PC Insurance – Signposts | Precept | 12.35 |
| Hall Hire – 18.2.19 – meeting | Comm Projects | 22.00 |
| Hall Hire – 18.3.19 – meeting | Comm Projects | 22.00 |
|  |  |  |
|  | **TOTAL** | **£119.43** |

**Current position before above all amounts are paid:**

**Community Account £ 21,741.58 (includes CIL receipts from SCDC & NP grant funding)**

**Business Savings Account £ 11,963.72**

**\_\_\_\_\_\_\_\_\_\_\_\_**

**TOTAL £33,705.30**

**BANK STATEMENTS**

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|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Date** | **Reason** | **Cheque No** | **Payments £** | **Receipts £** | **Balance £** |
|  |  |  |  |  | **28,802.98** |
| 7.1.19 | HMRC – C.Eastell | 101140 | 412.00 |  | 28,390.88 |
| 10.1.19 | Salary – C.Eastell | 101139 | 412.00 |  | 27,978.88 |
| 29.1.19 | Air Ambulance – S.137 | 101114 | 50.00 |  | 27,928.88 |
|  | Parish Online Maps – NP | 101145 | 60.00 |  | 27,868.88 |
| 30.1.19 | SCC-Signpost advance install fees | 101144 | 2,223,30 |  | 25,645.58 |
| 4.2.19 | Signpost manufacturer-Leander | 101143 | 3,726.00 |  | 21,919.58 |
| 8.2.19 | EaCH – S.137 | 101113 | 50.00 |  | 21,869.58 |
| 12.2.19 | Village Hall hire- meeting | 101137 | 22.00 |  | 21,847.58 |
|  | Village Hall hire-meeting | 101141 | 22.00 |  | 21,825.58 |
|  | Village Hall hire-WW1 event | 101142 | 84.00 |  | 21,741.58 |
|  |  |  |  |  |  |

**CURRENT BALANCE - COMMUNITY ACCOUNT £21,741.58**

**BUSINESS SAVINGS ACCOUNT**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Date** | **Reason** | **Cheque No** | **Payments £** | **Receipts £** | **Balance** |
|  |  |  |  |  | **11,945.84** |
| 27.4.18 | Interest |  |  | **5.96** | **11,951.80** |
| 28.9.18 | Interest |  |  | **5.96** | **11,957.76** |
| 3.12.18 | Interest |  |  | **5.96** | **11,963.72** |

**CURRENT BALANCE - BUSINESS SAVINGS ACCOUNT £11,963.72**

**EASTON PARISH COUNCIL BUDGET YR END ’19- EXPENDITURE AT 18.3.19**

|  |  |  |  |
| --- | --- | --- | --- |
|  | Budget 2018/2019 | Expend at 18/3/2019 | Budget Balance |
| **ADMINISTRATION** |  |  |  |
| Clerks Salary | 4,700.00 | 3,856.33 | 843.67 |
| Post/Tel/Stat/Print Ink/Mileage | 250.00 | 152.08 | 97.92 |
| Insurance-Parish Council | 415.00 | 414.37 | +00.63 |
| Internal Ext & Int Audit Fees | 75.00 | 397.00 | -322.00 |
| CAS (Suff Acre) M’ship/web | 60.00 | 60.00 | 00.00 |
| Village Website – Annual fee | 60.00 | 60.00 | 00.00 |
| PC Website – Annual fee | 60.00 |  |  |
| LCPAS – Council Advisory Service | 100.00 | 100.00 | 0.00 |
| **GRASS CUTTING** |  |  |  |
| Verges/Wall, Car Park, Cemetery, Village Green, Play Area | 2,670.00 | 2,654.40 | +15.60 |
| **TO CAPITAL RESERVES** |  |  |  |
| **Community Projects Fund** | 100.00 | 100.00 | 000.00 |
| **TOTAL** | **8,490.00** |  |  |
| **TOTAL PRECEPT** | **8,500.00** | **7,794.18** |  |
|  |  |  |  |

**RESERVES**

EASTON PARISH COUNCIL

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Receipt** | **Expenditure** | **Reason** | **Balance** |
| **COMMUNITY PROJECTS** |  |  |  |  |
| 17.8.15 | 7,000.00 |  |  | 7,000.00 |
| Yr End 2016 | 100.00 |  |  | **7,100.00** |
| Village Hall Grant |  |  |  |  |
| Speedwatch equipment |  | 257.40 | Equipment |  |
| “ “ |  | 39.95 | “ |  |
| 16.6.15-Speedwatch gun |  | 539.20 |  |  |
| Refreshment Ann Par Meeting |  | 42.93 |  | 6,220.52 |
| Queens 90th Birth Beacon |  | 358.80 | Purchase of Beacon | 5,861.72 |
| Village Hall Grant |  | 400.00 |  | 5,461.72 |
| Car Park Lighting |  | 122.77 | Street Lighting charges | 5,338.95 |
| Yr End 2017 | 100.00 |  |  | **5,448.95** |
| Queens 90th Birthday Event |  | 820.00 | Hambling Catering – Hog Roast-Beacon Event | 4,628.95 |
|  |  | 50.00 | FramTrade –Beacon Gas & Cannister | 4,578.95 |
|  |  | 70.00 | Farmhouse Catering-Queens birthday buns | 4,508.95 |
|  |  | 35.20 | Re-imburse Cllr Piggott- Beacon Event,bunting,veggie burgers,table cloths, elderflower drink, rubbish bags | 4,473.75 |
|  |  | 238.80 | Comm Speed Gun Annual Calibration | 4,234.95 |
|  |  | 12.00 | Re-imb Cllr Thomas – lighting gas | 4,222.95 |
| Retrospective Grant V.Hall |  | 400.00 | Unpaid for year end 2015 | 3,822.95 |
|  |  | 70.00 | Re-imb Cllr Thomas for Xmas tree | 3,752.95 |
| Yr End 2018 | 100.00 |  |  | **3,852.95** |
|  |  | 954.00 | New Notice Board | 2,898.95 |
|  |  | 5.98 | Speedwatch equipment | 2,892.97 |
|  |  | 57.07 | Car Park Street Lighting charges | 2,835.90 |
|  |  | 142.47 | Goal nets- Play Area | 2,693.43 |
|  |  | 200.40 | Play Area -Bin and fittings | 2,493.03 |
|  |  | 267.60 | Comm Speed Gun Annual Calibration | 2,225.43 |
|  |  | 200.00 | Hog Roast deposit | 2,025.43 |
|  |  | 245.00 | Car Park Hedge cutting & Clearance | 1,780.43 |
|  |  | 140.00 | Christmas 2017 – Tree | 1,640.00 |
| Yr End 2019 | 100.00 |  |  | 1,740.00 |
| 14.5.18 |  | 267.60 | Unipar Speedgun annual service | 1,472.40 |
|  |  | 64.66 | EON – CP Electricity | 1,407.74 |
|  |  | 600.00 | NGF – Swing repair play area | 807.74 |
|  |  | 8.46 | J.McAvoy – Speedgun batteries-reimburse | 799.28 |
|  |  | 22.00 | Hall hire – split invoice-April | 777.28 |
|  |  | 48.00 | Ladywell -PAYE services – Bill Dicks | 729.28 |
|  |  | 22.00 | Hall hire - May | 707.28 |
| From assigned monies | 1,5000 |  |  | **2207.28** |
| 10.9.18 |  | 450.00 | RWL Contractors-car park bins platform | 1757.28 |
|  |  | 22.00 | Hall Hire | 1735.28 |
|  |  | 6.50 | Re-imbursement S Piggott AGARS | 1728.78 |
|  |  | 2.11 | Re-imbursement C Eastell AGARS | 1726.67 |
|  |  | 50.00 | Each S137 | 1676.67 |
|  |  | 50.00 | Air Ambulance S137 | 1626.67 |
| 5.11.18 |  | 103.00 | Shaws Burial Book | 1523.67 |
|  |  | 20.60 | Shaws Burial Book - VAT | 1503.07 |
|  |  | 125.57 | WW1 Beacon event- Flyer mailshott | 1377.50 |
|  |  | 32.73 | WW1 Beacon event tablecloths, cake decs | 1344.77 |
|  |  | 12.37 | WW1 Beacon event bunting | 1332.40 |
|  |  | 92.40 | ROSPA report Play Area | 1,240.00 |
| 18.3.19 |  | 44.00 | Hall hire – meetings 16.2.19 & 18.3.19 | 44.00 |
|  |  |  |  | 1,196.00 |
| **TRAINING FUND** |  |  |  |  |
| 17.8.15 | 1,000.00 |  |  | 1,000.00 |
| Yr End 2016 | 100.00 |  |  | **1,100.00** |
|  |  | 120.00 | Cllr Training - 25th Feb 2016 | 980.00 |
|  |  | 50.00 | Finance Training-22.3.16 | 930.00 |
|  |  | 120.00 | Planning Training-23.5.16 | 810.00 |
|  |  | 50.00 | 2 x H&S courses - Clerk and Chair | 760.00 |
|  |  | 120.00 | Clerk training 2016 | 640.00 |
| Suffolk.Cloud website |  | 70.00 | Clerk web training | **570.00** |
|  |  |  |  |  |
| **CEMETERY MANAGEMENT** |  |  |  |  |
| 17.8.15 | 2,000.00 |  |  | 2,000.00 |
|  |  | 342.00 | Hedge cutting- March 2017 | 1,658.00 |
| 19.3.18 |  | 342.00 | Hedge cutting -March 2018 | **1,316.00** |
|  |  |  |  |  |
| **ELECTION FUND** |  |  |  |  |
| 17.8.15 | 500.00 |  |  | 500.00 |
| Yr End 2016 | 100.00 |  |  | **600.00** |
|  |  | 100.00 | SCDC May 2015 Uncontested Election | **500.00** |
| **GRANTS FUND** |  |  |  |  |
| Yr End 2018 | 1,000.00 |  |  | **1,000.00** |
| Sept 2018 |  | 400.00 | Easton Village Hall | **600.00** |
| **NEIGHBOURHOOD PLAN** | **3,000.00** |  |  |  |
|  |  |  | Expenditure beyond total £9,000 Gov Grant | **3,000.00** |
| Jan 2018 |  | 62.12 | SG expenses – printing ink |  |
|  |  | 52.32 | NP Event Banner |  |
|  |  | 60.00 | On-Line Mapping Service |  |
|  |  | 18.16 | Launch event- coffee/tea etc |  |
| May 2018 |  | 141.43 | B.Boon reimbursement exhibition materials |  |
|  |  | 33.50 | S.Piggott – reimbursement – special delivery-returning underspend cheq & Delivery of Questionnaires to Tiptree, Essex |  |
|  |  | 72.00 | Hall Hire 21.4.18 – Character Assessment training-split invoice |  |
|  |  | 1,908.00 | Fieldwork–Questionnaire analysis report |  |
| July 2018 |  | 33.09 | Non Alcoholic drinks |  |
|  |  | 15.99 | Plastic glasses |  |
|  |  | 11.83 | Paper plates |  |
|  |  | 60.00 | Parish Online Mapping service | **531.56** |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
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|  |  |  |  |  |

**GRANT FUNDING - FUNDS RECEIVED**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **TRANSPARENCY GRANT** |  |  |  |  |
| 2017 | 636.00 | 156.00 | 12 hours claimed by B.Dicks | **480.00** |
|  |  |  |  |  |
| **CIL MONIES SCDC** |  |  | **Community Infrastructure Levy to PC- 5 yr deadline to commit and spend** |  |
| Oct 2017- | 14,268.68 |  |  | **14,268.68** |
| 25.4.18 - | 1,486.79 |  |  | **15,755.47** |
|  |  |  |  |  |
|  |  |  |  |  |
| **NEIGHBOURHOOD PLAN -GOV.GRANT FUNDING- RECEIVED – LOCALITY** |  |  |  |  |
| **1st Phase** | **4,632.00** |  | **LOCALITY NP GRANT FUNDING** | **4,632.00** |
|  |  | 962.50 | Consultant Fees -NP Launch |  |
|  |  | 577.50 | “ “ - Evidence gathering |  |
|  |  | 193.50 | “ “ - Expenses |  |
|  |  | 385.00 | “ “ - Land/Char Assess |  |
|  |  | 33.50 | “ “ - Expenses |  |
|  |  |  | Project Costs |  |
|  |  | 163.66 | Mail Drop |  |
|  |  | 38.00 | Print costs |  |
|  |  | 72.00 | Hall Hire |  |
|  |  | 260.00 | Caterer - cakes |  |
|  |  | 268.80 | Questionnaire printing |  |
|  |  | 284.00 | Questionnaire Mail out | **3,238.46** |
|  |  | 1,393.54 | Underspend returned to LOCALITY | **0000.00** |
| **2nd Phase** | **8,403.00** |  | **LOCALITY NP GRANT FUNDING** | **8,403.00** |
|  |  | 117.91 | Summer event Prosecco |  |
|  |  | 275.00 | Caterer – canapes and cake |  |
|  |  | 38.10 | Bettaprint Flyers |  |
|  |  | 168.84 | Summer event mail drop |  |
|  |  | 84.00 | Summer event hall hire | **7,719.15** |
|  |  |  |  |  |
|  |  |  |  |  |

**YR END 2019-( 1.4.18 TO 31.3.19 )- ASSIGNED MONIES (OVER AND ABOVE RESERVES )**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **PLANNED EXPENDITURE FOR MONIES ACCRUED & HELD THAT EXCEED THE PERMITTED 2 X PRECEPT AMOUNT TOTAL FUNDS HELD.** | **£10.700** |  | **Balance** |
| **ADMIN** | **Hedge Cutting Play Area & Cemetery, Speed Gun calibration, Xmas Tree, ROSPA inspection** |  | **£1,500.00**  **(To Comm Reserve)** |  |
|  |  |  |  |  |
| **WW1** | **BEACON EVENT** |  | **£1,000.00** | **62.35** |
| 16.1.18 | Fram Tech Mail shot WW1 event |  | 125.57 |  |
| 19.11.18 | Reimburse S.Piggott-WW1 purchases |  | 32.73 |  |
| 19.11.18 | Reimburse S.Piggott-WW1 bunting |  | 12.37 |  |
| 19.11.18 | Reimburse S.Piggott-WW1-Drinks |  | 144.10 |  |
| 26.11.18 | Suffolk Hog Roast -WW1 event |  | 580.00 |  |
| 7.12.18 | Farmhouse Cooking-WW1 event |  | 42.88 |  |
|  |  | **TOTAL** | **937.65** |  |
| **CP** | **CAR PARK LANDSCAPING** |  |  | **£1,000.00** |
|  |  |  |  |  |
| **WW1** | **CENTENERY – 3 VILLAGE SIGNPOSTS+Delivery**  **SCC installation -** |  | **£3.000.00**  **£2,200.00** | **242.25** |
|  | SCC Installation |  | 1.852.75 |  |
|  | Leander traditional signpost supplier |  | 3,105.00 |  |
|  |  | **TOTAL** | **4,957.75** |  |
| **NP** | **NEIGHBOURHOOD PLAN-Reserve** |  | **£3,000.00** | **592.47** |