**Easton Parish Council**

**Financial Report – 5th November 2018**

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**Cheques presented for payment at this meeting:**

|  |  |  |
| --- | --- | --- |
| **Transaction detail** | **Precept/Reserve/****Funding** | **Amount £** |
| **PC – Business:** |  |  |
| Kindlewood – Village grass cutting | Precept | 310.80 |
| ROSPA Play Safety | Comm Reserve | 92.40 |
| Community Action Suffolk – One Suffolk | Precept | 60.00 |
| Sue Piggott – reimbursement WW1 event | Comm Reserve | 32.73 |
| Sue Piggott – reimbursement WW1 event | Comm Reserve | 12.37 |
| Shaws – Vat | Comm. Reserve | 20.60 |
| Fram Technology Centre Ltd | Comm Reserve | 125.57 |
| PKF External Auditors  | Precept | 288.00 |
| Village Hall Hire – 5.11.18 | Comm Reserve | 22.00 |
| **PC – Funds - Neighbourhood Plan**  |  |  |
| Bettaprint – Leaflets Reimbursement to S Piggott | NP  | 38.10 |
|  |  |  |
|  | **TOTAL** | **1,002.57** |

**Current position before above amounts are paid:**

**Community Account £ 33,926.85 (includes CIL receipt from SCDC)**

**Business Savings Account £ 11,957.76**

 **\_\_\_\_\_\_\_\_\_\_\_\_**

 **TOTAL 45,884.61**

 **BANK STATEMENTS**

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|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Date** | **Reason** | **Cheque No** | **Payments £** | **Receipts £** | **Balance £** |
|  |  |  |  |  | **31,753.28** |
| 31.7.18 | Deborah’s Home Made Bakes- NP | 101103 | 275.00 |  | 31,478.28 |
| 01.8.18 | Paper plates – S Piggott - NP | 101102 | 11.83 |  | 31,466.45 |
| 07.8.18 | RWL Cotractors | 101096 | 450.00 |  | 31,016.45 |
| 101094 | Village Hall hire | 101094 | 22.00 |  | 30,994.45 |
| 08.8.18 | Village Hall – NP | 101101 | 84.00 |  | 30,910.45 |
| 21.9.18 | Kindlewood | 101106 | 134.40 |  | 30,776.05 |
| 21.9.18 | Kindlewood | 101110 | 487.20 |  | 30,288.85 |
| 24.9.18 | Trevor Brown - auditor | 101104 | 109.00 |  | 30,179.85 |
| 24.9.18 | Village Hall Grant | 101109 | 400.00 |  | 29,779.85 |
| 26.9.18 | Shaws Burial Book | 101111 | 103.00 |  | 29,676.85 |
| 28.9.18 | SCDC -NP |  |  | 4,250.00 | 33,926.85 |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

**CURRENT BALANCE - COMMUNITY ACCOUNT £33,926.85**

**BUSINESS SAVINGS ACCOUNT**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Date** | **Reason** | **Cheque No** | **Payments £** | **Receipts £** | **Balance**  |
|  |  |  |  |  | **11,945.84** |
| 27.4.18 | Interest |  |  | **5.96** | **11,951.80** |
| 28.9.18 | Interest |  |  | **5.96** | **11,957.76** |

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**CURRENT BALANCE - BUSINESS SAVINGS ACCOUNT £11,957.76**

**EASTON PARISH COUNCIL BUDGET YR END ’19- EXPENDITURE AT 5/11/18**

|  |  |  |  |
| --- | --- | --- | --- |
|  | Budget 2018/2019 | Expend at 5/11/2018 | Budget Balance |
| **ADMINISTRATION** |   |   |   |
| Clerks Salary  | 4,700.00 | 2760.33 | 1939.67 |
| Post/Tel/Stat/Print Ink/Mileage | 250.00 | 89.00 | 161.00 |
| Insurance-Parish Council | 415.00 | 13.99 | 401.01 |
| Internal Ext & Int Audit Fees | 75.00 | 397.00 | -322.00 |
| CAS (Suff Acre) M’ship/web | 60.00 | 60.00 | 00.00- |
| Village Website – Annual fee | 60.00 | 60.00 | 00.00 |
| PC Website – Annual fee | 60.00 |  |  |
| LCPAS – Council Advisory Service | 100.00 | 100.00 | 0.00 |
| **GRASS CUTTING** |  |  |  |
| Verges/Wall, Car Park, Cemetery, Village Green, Play Area | 2,670.00 | 2,497.60 | 172.40 |
| **TO CAPITAL RESERVES** |  |  |  |
| **Community Projects Fund** | 100.00 | 100.00 | 000.00 |
| **TOTAL** | **8,490.00** |  |  |
| **TOTAL PRECEPT** | **8,500.00** |  |  |

**RESERVES**

EASTON PARISH COUNCIL

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Receipt** | **Expenditure** | **Reason** | **Balance** |
| **COMMUNITY PROJECTS**  |  |  |  |  |
| 17.8.15 | 7,000.00 |  |  | 7,000.00 |
| Yr End 2016 | 100.00 |  |  | **7,100.00** |
| Village Hall Grant |  |  |  |  |
| Speedwatch equipment |  | 257.40 |  Equipment |  |
|  “ “ |  | 39.95 |  “ |  |
| 16.6.15-Speedwatch gun  |  | 539.20 |  |  |
| Refreshment Ann Par Meeting |  | 42.93 |  | 6,220.52 |
| Queens 90th Birth Beacon |  | 358.80 | Purchase of Beacon | 5,861.72 |
| Village Hall Grant  |  | 400.00 |  | 5,461.72 |
| Car Park Lighting  |  | 122.77 | Street Lighting charges | 5,338.95 |
| Yr End 2017 | 100.00 |  |  | **5,448.95** |
| Queens 90th Birthday Event |  | 820.00 | Hambling Catering – Hog Roast-Beacon Event | 4,628.95 |
|  |  | 50.00 | FramTrade –Beacon Gas & Cannister | 4,578.95 |
|  |  | 70.00 | Farmhouse Catering-Queens birthday buns | 4,508.95 |
|  |  | 35.20 | Re-imburse Cllr Piggott- Beacon Event,bunting,veggie burgers,table cloths, elderflower drink, rubbish bags | 4,473.75 |
|  |  | 238.80 | Comm Speed Gun Annual Calibration | 4,234.95 |
|  |  |  12.00 | Re-imb Cllr Thomas – lighting gas | 4,222.95 |
| Retrospective Grant V.Hall |  | 400.00 | Unpaid for year end 2015 | 3,822.95 |
|  |  | 70.00 | Re-imb Cllr Thomas for Xmas tree | 3,752.95 |
| Yr End 2018 | 100.00 |  |  | **3,852.95** |
|  |  | 954.00 | New Notice Board | 2,898.95 |
|  |  | 5.98 | Speedwatch equipment | 2,892.97 |
|  |  | 57.07 | Car Park Street Lighting charges | 2,835.90 |
|  |  | 142.47 | Goal nets- Play Area | 2,693.43 |
|  |  | 200.40 | Play Area -Bin and fittings | 2,493.03 |
|  |  | 267.60 | Comm Speed Gun Annual Calibration | 2,225.43 |
|  |  | 200.00  | Hog Roast deposit | 2,025.43 |
|  |  | 245.00 | Car Park Hedge cutting & Clearance  | 1,780.43 |
|  |  | 140.00 | Christmas 2017 – Tree | 1,640.00 |
| Yr End 2019 | 100.00 |  |  | 1,740.00 |
| 14.5.18 |  | 267.60 | Unipar Speedgun annual service | 1,472.40 |
|  |  | 64.66 | EON – CP Electricity | 1,407.74 |
|  |  | 600.00 | NGF – Swing repair play area | 807.74 |
|  |  | 8.46 | J.McAvoy – Speedgun batteries-reimburse | 799.28 |
|  |  | 22.00 | Hall hire – split invoice-April | 777.28 |
|  |  | 48.00 | Ladywell -PAYE services – Bill Dicks | 729.28 |
|  |  | 22.00 | Hall hire - May | 707.28 |
| From assigned monies | 1,5000 |  |  | **2207.28** |
| 10.9.18 |  | 450.00 | RWL Contractors | 1757.28 |
|  |  | 22.00 |  Hall Hire  | 1735.28 |
|  |  | 6.50 | Re-imbursement S Piggott AGARS | 1728.78 |
|  |  | 2.11 | Re-imbursement C Eastell AGARS | 1726.67 |
|  |  | 50.00 | Each S137  | 1676.67 |
|  |  | 50.00 | Air Ambulance S137 | 1626.67 |
| 5.11.18 |  | 103.00 | Shaws Burial Book | 1523.67 |
|  |  | 20.60 | Shaws Burial Book - VAT | 1503.07 |
|  |  | 125.57 | WW1 Beacon event- Flyer mailshott | 1377.50 |
|  |  | 32.73 | WW1 Beacon event tablecloths, cake decs | **1344.77** |
|  |  | 12.37 | WW1 Beacon event bunting | 1332.40 |
|  |  | 92.40 | ROSPA report Play Area | **1,240.00** |
|  |  |  |  |  |
| **TRAINING FUND** |  |  |  |  |
| 17.8.15 | 1,000.00 |  |  | 1,000.00 |
| Yr End 2016 | 100.00 |  |  | **1,100.00** |
|  |  | 120.00 | Cllr Training - 25th Feb 2016 | 980.00 |
|  |  |  50.00 | Finance Training-22.3.16 | 930.00 |
|  |  |  120.00 | Planning Training-23.5.16 | 810.00 |
|  |  | 50.00 | 2 x H&S courses - Clerk and Chair | 760.00 |
|  |  | 120.00 | Clerk training 2016 | 640.00 |
| Suffolk.Cloud website |  | 70.00 | Clerk web training | **570.00** |
|  |  |  |  |  |
| **CEMETERY MANAGEMENT** |  |  |  |  |
| 17.8.15 | 2,000.00 |  |  | 2,000.00 |
|  |  | 342.00 | Hedge cutting- March 2017 | 1,658.00 |
| 19.3.18 |  | 342.00 | Hedge cutting -March 2018 | **1,316.00** |
|  |  |  |  |  |
| **ELECTION FUND** |  |  |  |  |
| 17.8.15 | 500.00 |  |  | 500.00 |
| Yr End 2016 | 100.00 |  |  | **600.00** |
|  |  | 100.00 | SCDC May 2015 Uncontested Election | **500.00** |
| **GRANTS FUND** |  |  |  |  |
| Yr End 2018 | 1,000.00 |  |  | **1,000.00** |
|  |  |  |  |  |
| **NEIGHBOURHOOD PLAN** | **4,500.00** |  |  |  |
|  |  |  | Expenditure beyond total £9,000 Gov Grant | **3,000.00** |
| Jan 2018 |  | 62.12 | SG expenses – printing ink |  |
|  |  | 52.32 | NP Event Banner |  |
|  |  | 60.00 | On-Line Mapping Service |  |
|  |  | 18.16 | Launch event- coffee/tea etc |  |
| May 2018 |  | 141.43 | B.Boon reimbursement exhibition materials |  |
|  |  | 33.50 | S.Piggott – reimbursement – special delivery-returning underspend cheq & Delivery of Questionnaires to Tiptree, Essex |  |
|  |  | 72.00 | Hall Hire 21.4.18 – Character Assessment training-split invoice |  |
|  |  | 1,908.00 | Fieldwork–Questionnaire analysis report | **652.47** |
|  |  |  |  |  |
|  |  |  |  |  |
| **FUNDING RECEIVED** |  |  |  |  |
| **GRANT FUNDING RECEIVED- Transparency** |  |  |  |  |
|  | 636.00 | 156.00 | 12 hours claimed by B.Dicks | **480.00** |
|  |  |  |  |  |
| **GRANT FUNDING RECEIVED - CIL** |  |  |  |  |
| **CIL MONIES SCDC** |  |  | **Community Infrastructure Levy to PC- 5 yr deadline to commit and spend** |  |
| Oct 2017- | 14,268.68 |  |  | **14,268.68** |
| 25.4.18 - | 1,486.79 |  |  | **15,755.47** |
|  |  |  |  |  |
|  |  |  |  |  |
| **NEIGHBOURHOOD PLAN****GRANT FUNDING- RECEIVED – LOCALITY**  |  |  |  |  |
| **1st Phase** | **4,632.00** |  | **LOCALITY NP GRANT FUNDING** | **4,632.00** |
|  |  | 962.50 | Consultant Fees -NP Launch |  |
|  |  | 577.50 |  “ “ - Evidence gathering  |  |
|  |  | 193.50 |  “ “ - Expenses |  |
|  |  | 385.00 |  “ “ - Land/Char Assess |  |
|  |  | 13.50 |  “ “ - Expenses |  |
|  |  |  | Project Costs  |  |
|  |  | 163.66 | Mail Drop |  |
|  |  | 38.00 | Print costs |  |
|  |  | 72,00 | Hall Hire |  |
|  |  | 260.00 | Caterer - cakes |  |
|  |  | 268.80 | Questionnaire printing |  |
|  |  | 284.00 | Questionnaire Mail out | **3,238.04** |
|  |  | 1,393.54 | Underspend returned to LOCALITY | **-** |
| **2nd Phase** | **8,403.00** |  | **LOCALITY NP GRANT FUNDING** | **8,403.00** |
|  |  | 117.91 | Summer event Prosecco |  |
|  |  | 33.09 | Non Alcoholic drinks |  |
|  |  | 15.99 | Plastic glasses |  |
|  |  | 11.83 | Paper plates |  |
|  |  | 275.00 | Caterer – canapes and cake |  |
|  |  | 38.10 | Bettaprint Flyers |  |
|  |  | 168.84 | Summer event mail drop |  |
|  |  | 84.00 | Summer event hall hire | **7,658.24** |
|  |  |  |  |  |
|  |  |  |  |  |

**YR END 2019-( 1.4.18 TO 31.3.19 )- ASSIGNED MONIES (OVER AND ABOVE RESERVES )**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **ADMIN** | **Hedge Cutting Play Area & Cemetery, Speed Gun calibration, Xmas Tree, ROSPA inspection** |  |  |  **£1,500.00** |
|  |  |  |  |  |
| **WW1** | **BEACON EVENT** |  |  | **£1,000.00** |
|  |  |  |  |  |
| **CP** | **CAR PARK LANDSCAPING** |  |  | **£1,000.00** |
|  |  |  |  |  |
| **WW1** | **CENTENERY – 3 VILLAGE SIGNPOSTS+Delivery****SCC installation -**  |  |  | **£3.000.00****£2,200.00** |
|  |  |  |  |  |
| **NP** | **NEIGHBOURHOOD PLAN** |  |  | **£3,000.00** |