**Easton Parish Council**

**Financial Report –10th September 2018**

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**Cheques presented for payment at this meeting:**

|  |  |  |
| --- | --- | --- |
| **Transaction detail** | **Precept/Reserve/**  **Funding** | **Amount £** |
| **PC – Business:** |  |  |
| Kindlewood – Village grass cutting – June | Precept | 373.20 |
| Kindlewood – Village grass cutting – May | Precept | 840.00 |
| RWL Contractors – install concrete recycling bins pad- car park | Comm projects | 450.00 |
| Village Hall Hire | Comm projects | 22.00 |
| Village Hall Hire | Comm projects | 22.00 |
| Re-imbursement – Cllr Piggott-special delivery-AGARS | Precept-stationery | 6.50 |
| Trevor Brown- Internal Auditor | Precept | 109.00 |
| LCPAS – subscription | Precept | 100.00 |
| Kindlewood – Village grass cutting | Precept | 134.40 |
| Re-Imbursement – C.Eastell postage for AGARS | Precept-stationery | 2.11 |
| Each -donation s.137 | Comm projects | 50.00 |
| Air Ambulance -donation s.137 | Comm projects | 50.00 |
| Kindlewood – grass cutting | Precept | 487.20 |
| Shaws Exclusive rights burial book | Comm projects | 103.00 |
| C.Eastell – Clerks salary -six months | Precept | 2,208.33 |
| C.Eastell – Clerks expense | Precept | 89.10 |
| HMRC – Clerk salary commitment | Precept | 552.00 |
| Grant funding- Village Hall | Grant Reserve | 400.00 |
|  |  |  |
| **PC – Funds - Neighbourhood Plan Reserve** |  |  |
| Hall hire – Character assess Workshop – 21st April | NP reserve | 72.00 |
| Bettaprint – Printing Summer Event Flyers (re-imb S.Piggott) | NP reserve | 38.00 |
| Summer Event – Prosecco (re-imb S.Piggott) | NP reserve | 117.91 |
| Summer Event – Non Alcholic, Napkins, table cloths (re-imb S.Piggott) | NP reserve | 33.09 |
| Summer Event – Plastic glasses (re-imb S.Piggott) | NP reserve | **(204.99)**15.99 |
| Mail Drop – Flyers advertising Summer Event | NP reserve | 168.84 |
| Village Hall hire – summer event | NP reserve | 84.00 |
| Paper Plates-Mrs H Neil – reimbursement | NP reserve | 11.83 |
| Deborahs Homemade Bakes – Caterer for summer event | NP reserve | 275.00 |
|  |  |  |
|  | **TOTAL** | **£6,815.50** |

**Current position before above amounts are paid:**

**Community Account £ 31,753.28 (includes CIL receipt from SCDC)**

**Business Savings Account £ 11,945.84**

**\_\_\_\_\_\_\_\_\_\_\_\_**

**TOTAL £ 40,156.00**

**BANK STATEMENTS**

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|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Date** | **Reason** | **Cheque No** | **Payments £** | **Receipts £** | **Balance £** |
|  |  |  |  |  | **26,210.16** |
| 23.5.18 | Eon Electricity -Car Park | 101085 | 64.66 |  | 28,145.50 |
| 24.5.18 | NFP- Top bar swings replacement | 101088 | 600.00 |  | 27,545.50 |
| 4.6.18 | J.McAvoy-reimburse batteries | 101086 | 8.46 |  | 27,537,04 |
| 5.6.18 | Fieldwork Assistance-NP | 101089 | 1,908.00 |  | 25,629.04 |
|  | Ladywells- PAYE services B.Dicks | 101095 | 48.00 |  | 25.581.04 |
| 6.6.18 | Re-imburse expenses -NP | 101090 | 33.50 |  | 25,547.54 |
|  | Kindlewood- April | 101091 | 352.80 |  | 25,194.74 |
| 12.6.18 | Village Hall Hire | 101092 | 94.00 |  | 25,100.74 |
|  | Village Hall Hire | 101093 | 22.00 |  | 25,078.74 |
| 17.7.18 | NP-Summer event History exhibition | 101079 | 141.43 |  | 24,937.31 |
| 19.7.18 | NPSummer event reimburse S.Piggott | 101099 | 204.99 |  | 24,732.32 |
| 20.7.18 | Locality 2nd phase funding – NP |  |  | 8,403.00 | 33,135.32 |
| 23.7.18 | Kindlewood-grass cutting-May | 101097 | 840.00 |  | 32,295.32 |
|  | Kindlewood-grass cutting-June | 101098 | 373.20 |  | 31,922.12 |
| 26.7.18 | NPSummer Event Flyer Mail Drop | 101110 | 168.84 |  | 31,753.28 |
|  |  |  |  |  |  |

**CURRENT BALANCE - COMMUNITY ACCOUNT £ 31,753.28**

**BUSINESS SAVINGS ACCOUNT**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Date** | **Reason** | **Cheque No** | **Payments £** | **Receipts £** | **Balance** |
|  |  |  |  |  | **11,945.84** |
| 27.4.18 | Interest |  |  | **5.96** | **11,951.80** |

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**CURRENT BALANCE - BUSINESS SAVINGS ACCOUNT £11,951.80**

**EASTON PARISH COUNCIL BUDGET YR END ’19- EXPENDITURE AT 10.9.18**

|  |  |  |  |
| --- | --- | --- | --- |
|  | Budget 2018/2019 | Expend. at 10.9.18 | Budget Balance |
| **ADMINISTRATION** |  |  |  |
| Clerks Salary | 4,700.00 | 1656.33 | 3,043.67 |
| Post/Tel/Stat/Print Ink/Mileage | 250.00 | 95.50 | 154.50 |
| Insurance-Parish Council | 415.00 | 13.99 | 401.01 |
| Internal Ext & Int Audit Fees | 75.00 | 109.00 |  |
| CAS (Suff Acre) M’ship/web | 60.00 |  |  |
| Village Website – Annual fee | 60.00 |  |  |
| PC Website – Annual fee | 60.00 |  |  |
| LCPAS – Council Advisory Service | 100.00 | 100.00 | 000.00 |
| **GRASS CUTTING** |  |  |  |
| Verges/Wall, Car Park, Cemetery, Village Green, Play Area | 2,670.00 | 2,186.80 | 483.20 |
| **TO CAPITAL RESERVES** |  |  |  |
| **Community Projects Fund** | 100.00 | 100.00 | 000.00 |
| **TOTAL** | **8,490.00** |  |  |
| **TOTAL PRECEPT** | **8,500.00** |  |  |

**RESERVES**

EASTON PARISH COUNCIL

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Receipt** | **Expenditure** | **Reason** | **Balance** |
| **COMMUNITY PROJECTS** |  |  |  |  |
| 17.8.15 | 7,000.00 |  |  | 7,000.00 |
| Yr End 2016 | 100.00 |  |  | **7,100.00** |
| Village Hall Grant |  |  |  |  |
| Speedwatch equipment |  | 257.40 | Equipment |  |
| “ “ |  | 39.95 | “ |  |
| 16.6.15-Speedwatch gun |  | 539.20 |  |  |
| Refreshment Ann Par Meeting |  | 42.93 |  | 6,220.52 |
| Queens 90th Birth Beacon |  | 358.80 | Purchase of Beacon | 358.80 |
| Village Hall Grant |  | 400.00 |  | 5,461.72 |
| Car Park Lighting |  | 122.77 | Street Lighting charges | 5,338.95 |
| Yr End 2017 | 100.00 |  |  | **5,348.95** |
| Queens 90th Birthday Event |  | 820.00 | Hambling Catering – Hog Roast-Beacon Event | 4,628.95 |
|  |  | 50.00 | FramTrade –Beacon Gas & Cannister | 4,578.95 |
|  |  | 70.00 | Farmhouse Catering-Queens birthday buns | 4,508.95 |
|  |  | 35.20 | Re-imburse Cllr Piggott- Beacon Event,bunting,veggie burgers,table cloths, elderflower drink, rubbish bags | 4,473.75 |
|  |  | 238.80 | Comm Speed Gun Annual Calibration | 4,234.95 |
|  |  | 12.00 | Re-imb Cllr Thomas – lighting gas | 4,222.95 |
| Retrospective Grant V.Hall |  | 400.00 | Unpaid for year end 2015 | 3,822.95 |
|  |  | 70.00 | Re-imb Cllr Thomas for Xmas tree | 3,752.95 |
| Yr End 2018 | 100.00 |  |  | **3,852.95** |
|  |  | 954.00 | New Notice Board | 2,898.95 |
|  |  | 5.98 | Speedwatch equipment | 2,892.97 |
|  |  | 57.07 | Car Park Street Lighting charges | 2,835.90 |
|  |  | 142.47 | Goal nets- Play Area | 2,693.43 |
|  |  | 200.40 | Play Area -Bin and fittings | 2,493.03 |
|  |  | 267.60 | Comm Speed Gun Annual Calibration | 2,225.43 |
|  |  | 200.00 | Hog Roast deposit | 2,025.43 |
|  |  | 245.00 | Car Park Hedge cutting & Clearance | 1,780.43 |
|  |  | 140.00 | Christmas 2017 – Tree | 1,640.00 |
| Yr End 2019 | 100.00 |  |  | 1,740.00 |
| 14.5.18 |  | 267.60 | Unipar Speedgun annual service | 1,472.40 |
|  |  | 64.66 | EON – CP Electricity | 1,407.74 |
|  |  | 600.00 | NGF – Swing repair play area | 807.74 |
|  |  | 8.46 | J.McAvoy – Speedgun batteries-reimburse | 799.28 |
|  |  | 22.00 | Hall hire – split invoice-April | 777.28 |
|  |  | 48.00 | Ladywell -PAYE services – Bill Dicks | 729.28 |
|  |  | 22.00 | Hall hire - May | 707.28 |
| From Assigned monies | 1,500.00 |  |  | **2,207.28** |
|  |  | 22.00 | Village Hall Hire | 2,185.28 |
|  |  | 94.00 | Village Hall Hire | 2,091.28 |
|  |  | 450.00 | RWL Contractors concrete car park | **1,641.28** |
|  |  | 22.00  22.00 | Village Hall Hire  Village Hall Hire | 1,587.28 |  |
|  |  | 50.00 | Donation - Each | 1,547.28 |
|  |  | 50.00 | Donation -Air Ambulance | 1,497.28 |
|  |  | 103.00 | Exclusive Rights Burial Book | 1,394.28 |
|  |  |  |  | **1,394.28** |
| **TRAINING FUND** |  |  |  |  |
| 17.8.15 | 1,000.00 |  |  | 1,000.00 |
| Yr End 2016 | 100.00 |  |  | **1,100.00** |
|  |  | 120.00 | Cllr Training - 25th Feb 2016 | 980.00 |
|  |  | 50.00 | Finance Training-22.3.16 | 930.00 |
|  |  | 120.00 | Planning Training-23.5.16 | 810.00 |
|  |  | 50.00 | 2 x H&S courses - Clerk and Chair | 760.00 |
|  |  | 120.00 | Clerk training 2016 | 640.00 |
| Suffolk.Cloud website |  | 70.00 | Clerk web training | **570.00** |
|  |  |  |  |  |
| **CEMETERY MANAGEMENT** |  |  |  |  |
| 17.8.15 | 2,000.00 |  |  | 2,000.00 |
|  |  | 342.00 | Hedge cutting- March 2017 | 1,658.00 |
| 19.3.18 |  | 342.00 | Hedge cutting -March 2018 | **1,316.00** |
|  |  |  |  |  |
| **ELECTION FUND** |  |  |  |  |
| 17.8.15 | 500.00 |  |  | 500.00 |
| Yr End 2016 | 100.00 |  |  | **600.00** |
|  |  | 100.00 | SCDC May 2015 Uncontested Election | **500.00** |
| **GRANTS FUND** |  |  |  |  |
| Yr End 2018 | 1,000.00 |  |  | **1,000.00** |
|  |  |  |  |  |
| **NEIGHBOURHOOD PLAN** | **4,500.00** |  |  |  |
|  |  |  | Expenditure beyond total £9,000 Gov Grant | **4,500.00** |
| Jan 2018 |  | 62.12 | SG expenses – printing ink | 4,437.88 |
|  |  | 52.32 | NP Event Banner | 4,385.56 |
|  |  | 60.00 | On-Line Mapping Service | 4,325.56 |
|  |  | 18.16 | Launch event- coffee/tea etc | 4,307.40 |
| May 2018 |  | 141.43 | B.Boon reimbursement exhibition materials | 4,165.97 |
|  |  | 33.50 | S.Piggott – reimbursement – special delivery-returning underspend cheq & Delivery of Questionnaires to Tiptree, Essex | 4132.47 |
|  |  | 72.00 | Hall Hire 21.4.18 – Character Assessment training-split invoice | 4,060.47 |
|  |  | 1,908.00 | Fieldwork–Questionnaire analysis report | **2,152.47** |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| **GRANT FUNDING RECEIVED- Transparency** |  |  |  |  |
|  | 636.00 | 156.00 | 12 hours claimed by B.Dicks | **480.00** |
|  |  |  |  |  |
|  |  |  |  |  |
| **GRANT FUNDING RECEIVED - CIL** |  |  |  |  |
| **CIL MONIES SCDC** |  |  | **Community Infrastructure Levy to PC- 5 yr deadline to commit and spend** |  |
| Oct 2017- | 14,268.68 |  |  | **14,268.68** |
| 25.4.18 - | 1,486.79 |  |  | **15,755.47** |
|  |  |  |  |  |
|  |  |  |  |  |
| **NEIGHBOURHOOD PLAN**  **GRANT FUNDING- RECEIVED – LOCALITY** |  |  |  |  |
| 1st Phase | 4,632.00 | 3,238.46 |  |  |
|  |  | 1,393.54 | Returned underspend |  |
|  |  |  |  |  |

**YR END 2019-( 1.4.18 TO 31.3.19 )- ASSIGNED MONIES (OVER AND ABOVE RESERVES )**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **ADMIN** | **Hedge Cutting Play Area & Cemetery, Speed Gun calibration, Xmas Tree, ROSPA inspection** |  |  | **£1,500.00** |
|  |  |  |  |  |
| **WW1** | **BEACON EVENT** |  |  | **£1,000.00** |
|  |  |  |  |  |
| **CP** | **CAR PARK LANDSCAPING** |  |  | **£1,000.00** |
|  |  |  |  |  |
| **WW1** | **CENTENERY – 3 VILLAGE SIGNPOSTS** |  |  | **£2,500.00** |
|  |  |  |  |  |
| **NP** | **NEIGHBOURHOOD PLAN** |  |  | **£4,500.00** |