**STEERING GROUP MEETING**

**6TH SEPTEMBER 2019 – 3PM- Oakburn, Easton**

**1 Welcome**

**2 Present** Sue Piggott – Chair

 Ian Poole, Places4People

 Jill Temperton

 John Townshend

 Chris Neil

 Brian Boon

**3 Declarations of Interest**

Brian Boon – neighbouring and close to site 463 and 404.

**4 The Minutes** of the meeting held on 28th March 2019 were Agreed and Signed.

**5 Report on Actions Following Last Meeting**

Ian continues to work on bringing the Character Assessment document together.

The Chair and Ian have been in chasing Locality for the technical Master Planning package, which has now been confirmed. The AECOM team will arrange a site visit but are concerned about the ESC Local Plan Review and with the question of our challenge to the change of housing numbers outside the review consultation, will now wait until the result of the hearing and Local Plan examination before attending a site visit.

AECOM has now signed the Design Code off and sent over the final Design Code document.

**6 AECOM Design Code**

The Design Code is now in signed off and has been sent to the committee as a final document.

**7 Date of Next Meeting** - TBA

Meeting closed – 3.20pm

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Chair Date