



Easton Neighbourhood Plan

STEERING COMMITTEE MEETING

THURSDAY 29th MARCH 2018 – 2.00pm- The Studio, Stud Farm

1 Welcome

2 Present Sue Piggott – **Chair** **Apologies:**
John Townsend Frances Gander
Jill Temperton Carolyn Godfrey-Hollins
Brian Boon
Chris Neil

3 Declarations of Interest

Brian Boon – neighbouring and close to site 463 and 404

4 The Minutes of the meeting held on 22nd February 2018 were Agreed and Signed

5 Report on Actions Following Last Meeting

The Questionnaires were successfully collected. Sue drove the Questionnaires down to Fieldworks in Tiptree on Tuesday 27th March.

6 Questionnaire Progress

The Questionnaires are now with Fieldworks for data analysis the final report is expected in two to three weeks' time. The results will then provide Ian with information to write the draft policies.

7 Easton Character Assessment – Evidence Gathering

The severe winter weather that coincided with the date set for the Landscape and Character Assessment day on March 17th resulted in its cancellation. Ian has offered some dates for the postponed Character Assessment day, these were considered and everyone agreed on Saturday April 21st. Sue will confirm with Ian and book the date for the Village Hall. **SP**

For background information regarding Landscape and Character Assessment the documents that Sue distributed by e.mail can be sourced, along with the SCC landscape policies also distributed.

8 S.E.A. Relevance – Landscape and Character Assessment – Deferred

9 Heritage Highlights – Unique Character in Place – Policy

Everyone agreed that this should be a Policy that forms part of the Neighbourhood Plan. Brian explained the progress he has been making with material for the summer event exhibition, he has produced a 30-page booklet providing deeper detail than that found in the Easton Conservation Appraisal. It was agreed that this be sent to Ian. **SP**

Brian explained that he has the material to run a short film for the summer event on July 21st. It was agreed that the small committee room could be useful to book alongside the Main hall booking, providing it has electricity points for the equipment needed. Sue will check and book. **SP**

10 AECOM – SITE ASSESSMENT TIMETABLE

The site assessment exercise can be arranged once the results from the Questionnaires are in. Any extra appropriate parcels of land that may be suggested can then be included.

11 Items for the next Agenda

Summer Event – content, organisation and timetabling (setting up 9.30am)
Feedback from Landscape and Character Assessment workshop/day
AECOM – Site Assessment – feedback

12 Date of Next Meeting – Invite Ian Poole

Friday May 18th – 2pm – The Studio

Meeting closed 4.15pm

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Chair

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Date