**FRIDAY 5TH NOVEMBER 2021**

**ZOOM MEETING – 3.30PM**

**1 Welcome**

**2 Present** Sue Piggott – Chair **Apologies** – Brian Boon

Jill Temperton

Ian Poole – Places4People

**3 Declarations of Interest -** None

**4 The Minutes** of the meeting held on 30th July 2021 -agreed and signed

**5 Status of Draft NP**

Note that the advice given by ESC is that the Draft NP should not go out for consultation until it has been through the SEA process and package delivered by AECOM – the Steering Committee decided that it was important not to put the Draft NP out for adoption by the PC and consultation until the SEA process was concluded and to follow the advice of ESC, there needs to be further scrutiny and possible amendments may be required following the SEA report, which needs to be conducted by AECOM.

On 30.9.21 the steering group received confirmation from ESC SEA screening, that a formal SEA report is required.

I.Poole agreed to apply to Locality for a SEA technical package with AECOM, this will have has a lengthy time line attached to it.

**6 FINANCE**

Once the current grant funding phase has been spent, the next phase must be applied for.

IP still needs to provide costings for all stages required to reach and beyond referendum, including all public engagement ie mailshots, village hall requirement, voting options if necessary without village hall (pandemic restrictions could dictate). **IP**

**7** Date of Next Meeting - TBC

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**Chair**  **Date**