**TUESDAY 24TH JANUARY 2023**

**MEETING – 2.00PM**

**1 Welcome**

**2 Present** Sue Piggott – Chair

 Jill Temperton

**Apologies** Brian Boon

**3 Declarations of Interest -** None

**4 The Minutes** The Minutes of the last meeting held on 7.10.21 were agreed

**5 Draft NP – Reg.14 Public Consultation**

The Chair reported that the Draft NP had been approved by Easton PC to proceed to consultation, at the meeting on 23 November.

The Chair immediately applied to Locality for funding; the window to apply and spend being 31.3.23. Confirmation of the funding application success came through 21.12.22. R.Leggett Assoc was notified.

R.L Assoc needed to work to a tight deadline, to desk top publish the Np and prepare the document to be submitted to the printers. A briefing meeting with R.L Assoc took place, and concluded that the timing was very tight to arrange the public consultation event at the village hall which would mark the start of the 6 week consultation and to compile the responses from the public and authorities following the close of consultation, but was possible. The finalising of the pages with photographs, refreshed maps and increased content took place and the Draft NP along with the supporting documents were timetabled in to reach the printers, and be delivered ready for the Drop In event at the Village Hall. The time-line meant that the Drop In event needed to be held on 4th February this would take the close of the consultation date to March 20th. The works needed to be completed by the funding end date of 31.3.23. The Mail Shot along with letters to those with interests in the Green Space allocations and Non Designated Heritage Assets were prepared for posting 10 days ahead of the Drop In event.

The Chair contacted Saxmundham TC to see if borrowing their display boards would be possible, they were happy to loan their boards and arranged with the Chair for them to be collected.

**6** Date of Next Meeting – TBC

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 **Chair**  **Date**